

# 2017 WEST OTTER TAIL COUNTY FAIR INSIDE EXHIBITOR CONTRACT

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This contract is for Inside Exhibit Space at the 2017 Otter Tail County Fair in Fergus Falls, Minnesota. The Fair dates are Wednesday, July 19 through Saturday, July 22. The rental includes one or more 8' x 8' booth spaces in the Main Exhibit Building. The Fair is open to the public as stated below. Please have your booth set up by 4:00 p.m. on Wednesday. As noted below, you may start disassembly at 8:00 p.m. on Saturday.

- Wednesday (Entry Day)     July 19 - 4-9 pm (**Setup begins at 8 a.m.**)
- Thursday                     July 20 - 11:00 am - 10:00 p.m.
- Friday                         July 21 - 11:00 am - 10:00 p.m.
- Saturday                     July 22 - 11:00 am - (**Release time is 8:00 p.m.**)

All exhibitors/vendors will conduct their business in their assigned space only. No roving solicitations, handouts of any printed matter outside of your space or in parking lots. The Fair Board reserves the right to place exhibitors in spaces as available.

The Main Exhibit Building size is 120' x 225', with attached restrooms, and a public address system. Electricity is provided in most booths. Indoor booths have a four-foot divider extending 8 feet out from the back wall. No tables or chairs provided.

Booth Rental Rates:

- A. 8'x8' space: \$ 75.00
- B. 8'x16' space: \$100.00
- C. 8'x24' space: \$125.00

Two season passes and parking passes will be provided with each booth rental. These passes will be ready for pick up on Wednesday, July 19<sup>th</sup> in the Fair Office. Additional passes can be purchased for \$15.00 each.

Please fill in the bottom portion of this Contract and return as soon as possible. ALL BOOTH RENTALS ARE PAYABLE IN ADVANCE. Payment is forfeited if the booth is not set up and occupied before 5:00 p.m. on Wednesday (Entry Day). THE FAIR ASSOCIATION IS NOT LIABLE FOR ANY PROPERTY LOSSES OR DAMAGE, OR FOR ANY PERSONAL INJURY. The State of Minnesota now requires your Tax ID Number if you plan to sell any items at your booth. Form ST-19 must be completed and returned with this Contract.

**Absolutely NO set-up of booth until paid in full!**

To reserve the same booth space as last year, send in your contract by June 12, 2017.

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Inside Exhibitor Contract

Date: \_\_\_\_\_

I will need electricity at my booth. Yes\_\_\_ No\_\_\_

Same space as last year: Yes\_\_\_ No\_\_\_ (Must respond by June 12 to receive this)

Enclosed is a check in the amount of \$\_\_\_\_\_ for \_\_\_\_\_ eight foot space(s).  
(Total Dollars) (Number)

Name\_\_\_\_\_

Firm\_\_\_\_\_

Address\_\_\_\_\_

City/State\_\_\_\_\_ Zip\_\_\_\_\_

Phone\_\_\_\_\_

Email\_\_\_\_\_

Contact Person\_\_\_\_\_

Make checks out to: Otter Tail County Fair

Mail or drop off Checks and Registration:

WOTCO Fair  
1812 Pebble Lake Rd.  
PO Box 352  
Fergus Falls, MN 56537  
218-736-0272

List ALL products/services to be displayed: \_\_\_\_\_

\_\_\_\_\_

We will be accepting pre-registration for the 2018 West Otter Tail County Fair.