



## 2017-2018 Application

The future of the Jefferson County area is directly linked to the quality of its leadership. Dedicated, trained and motivated community leaders will shape and determine the future of our region. The Jefferson Leadership Institute is a leadership development program that immerses participants in community issues through ten to twelve full day sessions, including an overnight leadership retreat. The curriculum enables participants to develop their leadership capabilities, build strong relationships and encourages involvement in effecting positive change in the community. The JLI Program was established in 1991 by local business and community leaders dedicated to enhancing the quality of life in Jefferson County and has seen over 500 outstanding participants successfully complete the program since its inception.

### **The Program**

From the overnight retreat in September throughout the monthly full day sessions through June, class members participate in discussions with community leaders, site visits, role-playing exercises and analysis on issues of community concern, such as education, human services, telecommunications, and economic development. Participants also learn critical skills, including collaboration, visioning, consensus building, and creative problem solving in addressing the needs of our community. The location and format of each session varies in order to give participants a more diverse opportunity.

### **Benefits of the Jefferson Leadership Institute**

#### ***For The Employer***

- Develops increased leadership skills that can be used for greater organizational effectiveness.
- Identifies where strategic alliances might be forged and develops a regional network that can help with business solutions.
- Promotes greater understanding of diversity that can be applied at place of employment.

#### ***For the Individual***

- Provides experience in group dynamics, team leadership, presentation skills, and critical thinking.
- Acquaints participants with the community's continuing needs, challenges and resources.
- Builds an informed network of diverse colleagues for individual, business and community problem solving.
- Offers opportunities for participants to explore and strengthen personal leadership competencies.
- Builds confidence and motivation to become actively involved in promoting positive change for Jefferson County.

### **Selection Criteria**

Our selection process seeks to find individuals who show commitment and motivation to serve the Jefferson County area. Individuals should also show interest in seeking volunteer or appointed leadership roles, have the ability to set and achieve personal goals and have experience in community activities which indicate potential leadership. Participants should show potential to shape policy and exert significant influence on critical issues facing the community. Participants are selected from written applications, on the basis of their past involvement in the community and or leadership potential. Each application will be reviewed by a selection committee comprised of various business leaders within the community.

### **The Participants**

The selected members of the Jefferson Leadership Institute program reflect the diversity of the North Country communities. They include small business owners, public servants, corporate executives, non-profit and social service agency professionals, the faith community, and the community-at-large. The breadth and relevancy of the curriculum provide a valuable experience for newcomers and longtime members of the community.

**APPLICATIONS MUST BE SUBMITTED BY Friday, August 18, 2017, 4:00PM**

Each applicant will be notified as to the status of his or her application by Friday, August 25, 2017.

Applications should be typed and completed in full.

Limit answers to the space provided.

**Personal Data:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

How long have you lived in Jefferson County or at your current address: \_\_\_\_\_

**Employment:**

Current Employer: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Current job title and current responsibilities: \_\_\_\_\_

Where do you prefer we send JLI information (home or work): \_\_\_\_\_

List the last 3 positions held during the past 10 years beginning with your most recent:

<u>Employer</u>	<u>Title/Responsibility</u>	<u>Dates</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

What do you consider to be your most significant professional accomplishment to date and why?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Education:**

Briefly describe your educational background. Be sure to include relevant career/continuing education training, extracurricular participation, honors and significant achievements.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**General Information:**

1. How did you hear about the Jefferson Leadership Institute?

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\_\_\_\_\_  
\_\_\_\_\_

2. List a significant issue facing Jefferson County and suggest specific recommendations to address this issue.

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3. What do you hope to gain from your participation in the Jefferson Leadership Institute?

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**Community Activity:**

1. Please list in order of importance to you, up to five (5) civic, professional, religious, community, athletic, social, or other organizations of which you are or have been a member. Please note any leadership roles held.

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2. What do you consider to be your most important community service accomplishment to date and why?

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3. What community service activities would you like to undertake in the future?

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**Special honors, awards or recognition:**

List any special honors or awards you have received and the year you received it.

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**References:**

Please list two (2) personal and/or professional references who the Jefferson Leadership Institute may contact.

Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Organization/Employer: \_\_\_\_\_

Position: \_\_\_\_\_

Name: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Organization/Employer: \_\_\_\_\_

Position: \_\_\_\_\_

**Requirements:**

In addition to the mandatory 1½ day retreat (September 29 - September 30), there is a time commitment of 10 full-day sessions. Participants are expected to attend all sessions, with a **maximum absence of 2 sessions allowed**. Attendance at the opening retreat is required, no exceptions. Participants who fail to fulfill their obligations will not be permitted to graduate. There will be no refund of tuition once the program has begun.

I understand the goals and commitments of the Jefferson Leadership Institute. If selected, I am willing to attend all required sessions/functions sponsored by the Jefferson Leadership Institute and devote the time necessary to be a contributing member of the Jefferson Leadership Institute class. I understand that if I fail to meet these obligations I will not be allowed to graduate.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Tuition:**

Full tuition, \$1000 for Chamber members, \$1200 for non-members, is non-refundable. Tuition must be paid in full by the participant, his/her employer or financial sponsor upon acceptance into the program.

Payment will be made by: \_\_\_\_\_Employer/Sponsor \_\_\_\_\_Participant

**NNY Community Foundation Scholarship:**

Non-Profit (501-C3's) with fewer than 25 employees are eligible to apply for tuition assistance funded by the Northern New York Community Foundation. Please state the amount, if any, you could contribute towards tuitions \$\_\_\_\_\_  
If applying for scholarship, please attach a single sheet of paper detailing your reasons for needing tuition assistance. Tuition requests will not be considered without this statement.

**Employer/Sponsor Commitment (if applicable):**

This applicant has the approval of this organization and the applicant has our full support, if accepted, to devote the time required to participate in the program.

Full financial sponsorship of a candidate is \$1000/\$1200. I agree to pay the tuition for the Jefferson Leadership Institute program for the above participant; if accepted, I understand the tuition is non-refundable.

Employer/Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Employer/Sponsor Name (Print): \_\_\_\_\_ Phone: \_\_\_\_\_

**Deadline for applications is 4:00 p.m. Friday August 18, 2017**

**The Jefferson Leadership Institute  
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