



Employment Application

Job Number: _____

LOCATION: Woodbury Brooklyn Park

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

APPLICANT'S STATEMENT

I understand that Valhalla Place is committed to providing equal opportunity in all employment practices, including, but not limited to selection, hiring, promotion, transfers, and compensation to all qualified applicants and associates without regard to age, race, color, national origin, sex, religion, handicap or disability, or any other category protected by law. I understand that this employment application and any other Valhalla documents are not promises of employment. I understand it is Valhalla's policy not to refuse to hire a qualified individual with a disability because of that person's need for a reasonable accommodation as required by the ADA.

I understand that if I am hired, my employment and compensation is terminable at-will and is for no definite period. I further understand that I have the right to terminate my employment at any time with or without cause and/or with or without notice, and Valhalla Place has the same right. No one other than the CEO of the Company has the authority to modify this relationship or to make any agreement to the contrary. Any such modification must be in writing. Oral representations made before or after employment do not alter this agreement.

I understand that Valhalla Place reserves the right to require me to submit to a drug/alcohol test, prior to employment and at any time during my employment, to the extent permitted by law. I further understand that depending on my position, I may be required to sign a confidentiality or non-competition agreement.

I understand that Valhalla Place will complete a background study on any person offered a position and that being hired is dependent upon passing the background study. A privacy notice will be given to person being offered the position and a release of information will need to be signed by applicant before any background study is completed. Any person who is offered a position with the understanding he/she holds any professional licensing will need credentials verified before hiring process is completed.

I authorize Valhalla Place representative to contact references and past and present employers except where noted otherwise.

The information given by me in this application is true and complete in all respects, and I agree that if the information is found to be false, incomplete, misleading or unsatisfactory in any respect that I will be disqualified from consideration for employment or subject to immediate dismissal if discovered after I am hired.

DO NOT SIGN UNTIL YOU HAVE READ AND UNDERSTAND THIS STATEMENT. COMPLETE IN INK.

Signature of Applicant _____ Date _____



APPLICANT INFORMATION			
Last Name		First	M.I. Date
Street Address			Apartment/Unit #
City		State	ZIP
Phone		E-mail Address	
Date Available	Social Security No.		Desired Salary
Position Applied for			
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain

EDUCATION			
High School		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
College		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree
Other		Address	
From	To	Did you graduate? YES <input type="checkbox"/> NO <input type="checkbox"/>	Degree

REFERENCES	
<i>Please list three professional references.</i>	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	
Full Name	Relationship
Company	Phone ()
Address	



PREVIOUS EMPLOYMENT			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone ()	
Address		Supervisor	
Job Title	Starting Salary \$	Ending Salary \$	
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE	
Branch	From To
Rank at Discharge	Type of Discharge
If other than honorable, explain	

DISCLAIMER AND SIGNATURE	
I certify that my answers are true and complete to the best of my knowledge.	
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.	
Signature	Date



The purpose of the following questions is to obtain information to enable us to comply with federal or state laws or regulations governing public employment with Valhalla Place, or to provide us with statistics needed to evaluate our recruitment program and prepare statistical reports required by law. The questions relating to your **gender and ethnic group are voluntary** and you do not need to answer if you choose not to.

1. Gender: Male Female

2. Are you at least 18 years of age? Yes No

3.. **If you are under age 18**, what is your date of birth? _____

4. Ethnic Group:

American Indian/Alaskan Native

Asian/Pacific Islander

Black/African American

Hispanic/Latino

White

5. Do you require special testing or screening conditions to accommodate a disability or language difficulty?
 Yes No

6. If yes, please describe briefly what accommodation you need: