



**Southeast Kentucky
Chamber of Commerce**

— *The Power To Be Heard* —

HILLBILLY DAYS 2017 APPLICATION

Hillbilly Days 2017

April 20-22, 2017

Southeast Kentucky Chamber of Commerce Application

178 College Street
Pikeville, KY 41501

Email: info@sekchamber.com
Phone: 606-432-5504
Fax: 606-432-7295

Please complete this form in detail and return by December 30, 2016 to avoid a late fee of \$25. You **MUST** include a minimum of 50% deposit. A photo of your trailer, with tongue and awning, or your tent and a photo of your merchandise is required. Your application will be considered incomplete, if no photo is included.

Please Note: If you are assigned a space, your deposit is non-refundable, **NO EXCEPTIONS**

General Information

Group or Business Name: _____

Contact Person (Responsible for Payment): _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone (Work): _____ (Home) : _____

Cell or Pager number where you can be reached during Festival (Required): _____

Email Address: _____

Did you have vending space(s) in 2016 (check one) YES or NO

If YES, please list your location(s): _____

Items for Sale

In order to prevent oversaturation and several duplications of a product vendors are limited to **FIVE (5) ITEMS**. This does **NOT** include soft drinks. Please **LIST** the **FIVE (5)** items that you will be selling.

1. _____

2. _____

3. _____

4. _____

5. _____

Trailer Information

- Trailer Spaces can accommodate units up to 24' X 8'
If trailer is greater than 24' or you have additional equipment that is required for your operation that must sit beside of the trailer, additional space MUST be purchased at \$27.50 per additional foot.
- Non-retractable tongues MUST fit into the space
- No trailer will be allowed to protrude into the street more than 10' this includes any attached awnings

Tent Information

- Tent Spaces in the **Parking Garage** can accommodate tents up to 10' X 10'
- Tent Spaces on the **Streets** will be determined by your tent size up to 20' X 10'
- **No tents are allowed on Main Street**

Vendor Setup Requirements

DO NOT INCLUDE STOCK TRUCKS

Do you have a vending trailer (check one) YES or NO Tent (check one) YES or NO

How many of each? Trailer _____ Tent _____

Trailer 1

Trailer Size _____ X _____ Awning Size _____ Total Footage with awning open and tongue _____ X _____

Do you need electricity (check one) YES or NO

Type needed: 110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO

Trailer 2

Trailer Size _____ X _____ Awning Size _____ Total Footage with awning open and tongue _____ X _____

Do you need electricity (check one) YES or NO

Type needed: 110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO

Tent 1

Size of tent: _____ Ft. X _____ Ft.

Do you need electricity (check one) YES or NO

110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO

Tent 2

Size of tent: _____ Ft. X _____ Ft.

Do you need electricity (check one) YES or NO

110 How many hookups _____ Amps required _____

220 How many hookups _____ Amps required _____

Do you need water (check one) YES or NO

Vendor Space Pricing

Commercial Vendors	\$726.00
Handmade (Only) Crafts	\$484.00
Non-Profit 501(c)(3) Organization (where sales are involved)	\$330.00
Non-Profit 501(c)(3) Organization (where NO sales are involved).....	\$132.00

Number of booth spaces? _____

Space Fee _____

Processing Fee **\$5.00 X** _____ (# of booths) = _____

KY Electrical Inspection Fee **\$2.00 X** _____ (# of booths) = _____

Electricity Usage Charge **\$25.00 X** _____ (# of booths) = _____

Late Fee (if postmarked after December 30, 2016) **\$25.00 =** _____

Total Due _____

Apply \$25.00 **LATE FEE** if postmarked, emailed or faxed **AFTER** December 30, 2016.

Payment Information

Please Choose Payment Form; Credit Card, Money Order, Check or Cash (**Circle ONE**)

Credit Card - All fields are required

Type of credit card (check one) VISA or MASTERCARD

Name as it appears on card: _____

Address where credit card statement is mailed: _____

Credit card number: _____ 3 Digit Security Code: _____

Expiration Date: _____

Amount to be charged to credit card Full Amount 50% of Total Due* _____ Other* _____

*Minimum of 50% of total due with application

Money Order: Make payable to Southeast Kentucky Chamber of Commerce

Money Order Number _____ Payment Amount* _____

*Minimum of 50% of total due with application

Check: Make payable to Southeast Kentucky Chamber of Commerce

Check Number _____ Payment Amount* _____

*Minimum of 50% of total due with application

Cash

Payment Amount* _____

*Minimum of 50% of total due with application

Hillbilly Days Vendor Rules and Regulations

1. Trailer & Tent spaces on the street are up to 24' x 8'; you will be allotted space to accommodate your trailer or tent and equipment used to operate only. A space in the parking garage (homemade crafts) is 10' x 10. **If your vehicle or tent exceeds the allotted size you MUST purchase additional space prior to the event.** Vending spaces should be attractive, creative and kept clean.
2. Obscene and illegal items, professional games, and activities considered objectionable by the Hillbilly Days Committee are prohibited. **Absolutely no selling of silly string or stink bombs.**
3. The chamber office **MUST** receive completed and signed applications with a 50% deposit by December 30, 2016 to avoid a late fee. Any application received after December 30th will be charged a \$25.00 non refundable late fee. No applications will be accepted after February 17, 2017.
Unsigned and incomplete applications (i.e. those without deposit and /or adequate information regarding vending booth) will not be accepted.
4. The Hillbilly Days Committee will make the final determination for the classification of booths. If you cannot be placed, your deposit will be refunded. **However, those who are assigned a location will NOT receive a refund for any reason.** Notification of assigned spaces will be made no later than **March 24, 2017.**
5. Verification that your organization is a qualified tax-exempt 501(c)(3) entity must be provided. The Hillbilly Days Committee will make the final determination if the application qualifies.
6. All political affiliated organizations are charged commercial vendor pricing with no exceptions.
7. To receive the Handmade (ONLY) Crafts price, you must provide proof to the Chamber that you are making the homemade crafts being sold. This classification will be determined by the Chamber and their decision will be final. Handmade (ONLY) Crafts pricing also requires that vendors will be placed in the bottom floor of the parking garage, all vendor space outside the garage will not receive the Homemade (ONLY) Crafts pricing.
8. Your application **MUST** include the five (5) products that you will be selling. To reduce an excess of similar products, the Hillbilly Days Committee may limit the types of items being sold.
9. Every effort will be made to accommodate booth location requests from vendors that have been here in previous years; however, **the Chamber cannot guarantee that previous vendors will have the same location(s) that they had previously occupied.** Any decision on placement made by the Hillbilly Days Committee is **FINAL.**
10. When a vendor is notified of booth location the remaining balance is due. **The balance must be paid in full within ten (10) days or the space will be given to another vendor.**
11. **All participants MUST report to the staging area and check in with Chamber Hillbilly Days Officials to receive booth tags and information packets before setting up.** Set-up times will be assigned to all vendors to minimize confusion and congestion. No vendor will be allowed to set up before their assigned time, if a vendor sets up before the assigned time they will be asked to leave without a refund.
12. The Southeast Kentucky Chamber of Commerce is the ONLY entity authorized to rent vending spaces during Hillbilly Days. **Subleasing by vendors is strictly prohibited.**

Applications may be mailed to:

178 College Street
Pikeville, KY 41501

Vendors may also fax application to

606-432-7295

Vendors may also email application to

info@sekchamber.com

By signing this form, I agree that I have read, understood and will abide by all the rules and regulations set forth by the Hillbilly Days Committee. Please make a copy of this form for your records.

Signature: _____ Date: _____

Contract Agreement

The applicant acknowledges that this application along with the Hillbilly Days Vendor Rules and Regulations constitute a binding and valid contract between the applicant and the Southeast Kentucky Chamber of Commerce and the Hillbilly Days Committee if the application is accepted.

This contract is enforceable and the laws of Kentucky shall control the interpretation of the contract. The venue for any dispute shall be in Pike County, Kentucky.

The applicant agrees and acknowledges that by the signing of this agreement that they are not guaranteed any specific amount of funds from the sale of the items which they are applying for space. They further acknowledge and agree that they will indemnify and hold the Chamber and the Hillbilly Days Committee harmless from any and all claims made by any third party as a result if their performance pursuant to this agreement.

The applicant acknowledges that no promises or statements made by a Chamber or Hillbilly Days Committee representative can modify or alter the terms of this agreement unless the changes are in writing and signed by both the applicant and the Chamber and the Hillbilly Days Committee.

The Southeast Kentucky Chamber of Commerce and the Hillbilly Days Committee reserves the right to refuse any and all applications. They also have the right to allow a vendor to set up as well as the right to close the booth of any vendor not following the Hillbilly Days Vendor Rules and Regulations included in this form. Inappropriate and disrespectful behavior, foul language or refusal to follow the requests of the Hillbilly Days Staff will not be tolerated. Said vendor will be required to leave immediately. There will be **NO** refund.

By signing this form, I agree that I have read, understood this contract. Please make a copy of this form for your records.

Signature _____

Date _____