

San Rafael Chamber

SR Chamber E-Vents Insider and Special Offers Advertising Agreement

Publication and Distribution

- E-Vents Insider Inserts are emailed out once per month on the fourth Tuesday of each month (some exceptions apply)
- There is a maximum of 10 insertion spots available per month. Ads will be placed as space is available.
- The E-Vents Insider listing will feature a thumbnail of the submitted pdf. The ad and thumbnail will link to an announcement on the SR Chamber website, which will link to the submitted pdf flyer.

Rates (per month)

\$75 for businesses

\$50 for non-profit organizations

Rates (per quarter)

\$225 for businesses

\$150 for non-profit organizations

Specifications:

- All E-Vents E-Insider Inserts must be in an 8.5 x 11" format and in a PDF file. The PDF file must be saved for *Smallest File Size*. PDF can be in color or black and white.
- All E-Vents Insider Inserts must include the business name, address, phone number, email address and contact person and/or website for more information.
- We request that, when possible, you include the following line at the bottom of your E-Vents Insider Insert: "*Please Circulate This Announcement to your Associates*"
- Political issue or candidate information is not allowed.
- The Chamber reserves the right to approve all E-Vents Insider Inserts.

Deadline:

Final approved artwork is due one week before the fourth Tuesday of each month. All E-Vents Insider Inserts must be emailed to frontdesk@SRChamber.com for approval and contracts before inclusion.

Contract and Agreement

Date Submitted to Chamber ___ / ___ / ___ Office Use Only: Month of Placement _____

Company _____ Contact _____

Address _____ City _____ State _____ Zip _____

Phone _____ Email Address _____ Advertising Cost \$ _____

You will be invoiced for the contracted amount upon placement of the advertisement. Terms are net 30 days.

Authorized Signature _____

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