2017 BEA Application Form – Not-For-Profit Organization

**PLEASE EMAIL THE COMPLETED FORM TO** [**CONTACT@ORLEANSCHAMBER.CA**](mailto:CONTACT@ORLEANSCHAMBER.CA) **NO LATER THAN NOVEMBER 18th, 2016**

Top of Form

**When completing the application, please be as specific as possible, using quantifiable figures when possible. Not all questions must be answered. A score is given for the overall section, not individual responses. Point form answers are accepted, even encouraged. Please do not duplicate responses. Once again, not all questions have to be answered.**

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Bottom of Form

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| First Name: | | Last Name: | |
| Business/Organization: | | | |
| Email Address: | | | |
| Phone Number: | | | |
| Award Category: | | | |
| ⎕ Community or Non-Profit Organization of the Year |  |  |  |
| 1. **ACCOMPLISHMENTS (25 points)**   Please answer the following questions to highlight the nominee's accomplishments. The judges can award the nominee up to 25 points for this section. There are six questions below that you scroll through. This section is intended to capture highlights from the nominee’s accomplishments. | | | |
| 1.1 Key achievements  What are the key business achievements of the nominee? Use quantifiable results where possible and be specific. (looking for community impacts) | | | |
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| 1.2 Programs / Services  Describe the programs / services you offer in the community as well as identify new programs /services introduced in the last 3 to 5 years. | | | |
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| 1.3 Community awareness  Describe how you ensure the community at large is aware of the programs and activities you offer. | | | |
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| 1.4 Volunteers  Describe the volunteer group of your organization: how many are involved, how you recruit them, how you keep them engaged, what role they play and what contribution they make to your organization. | | | |
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| 1.5 Challenges  What is the organization most significant challenge and how is it being addressed? | | | |
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| 1.6 Other  Please note any other significant achievements the nominee has made. | | | |
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| **2. LEVEL OF EXPERTISE (15 points)** Please answer the following questions to provide information on the nominee's level of expertise in their respective field. The judges can award the nominee up to 15 points for this section. There are four questions that you scroll through. These are open-ended questions intended to give the judges an overview of the nominee’s level of expertise. | | | |
| 2.1 Credentials  Please list the credentials required of your organization to operate in its field of expertise. | | | |
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| 2.2 Community leadership  Describe the lead roles your organization plays in our community. | | | |
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| 2.3 Awards, distinctions and recognitions  Please list any awards, distinctions or recognitions the nominee has received along with relevant dates. | | | |
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| 2.4 Other  Please list any other items or points of interest that highlight the nominee's level of expertise in their respective field. | | | |
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| **3. REFERENCES** Please provide contact information for people that can act as a reference for the nominee. Please note that no points will be awarded for this section. References may be contacted at the discretion of the judges. A minimum of one reference must be provided. | | | |
| **Reference #1** | | | |
| Name | | | |
|  | | | |
| Job title | | | |
|  | | | |
| Company name | | | |
|  | | | |
| Phone number | | | |
|  | | | |
| Email address | | | |
|  | | | |
| **Reference #2** | | | |
| Name | | | |
|  | | | |
| Job title | | | |
|  | | | |
| Company name | | | |
|  | | | |
| Phone number | | | |
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| Email address | | | |
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