

Become part of the *Conscious Living Crew*

Needs

Position 1	Position 2
<ul style="list-style-type: none">• Basic graphic design• Creating marketing material with some design• Updating current marketing material• Circulating marketing material online• Social media support - posting approved posts on my social media accounts (ie. Instagram, Facebook)• Small amount of photography of products and food	<ul style="list-style-type: none">• Ordering supplies for my skincare line and client needs• Picking up supplies, printing and mailing out online orders• Updating inventory for all locations• Setting up product displays - at our providers and special events• Light schedule coordination - helping me coordinate meetings, etc.• Coordinate workshop circuit - connecting with potential workshop hosts, vendors, etc.• Proofreading and sending out email updates• Manage incoming emails & orders

Attributes

- **P1:** Graphic design skills
- **P1:** Proficiency with Mac computers and programs, like Pages
- **P1:** Basic photography skills
- Understanding of social media posting
- A personal enthusiasm for wellbeing
- Natural eye for design and display
- Computer literacy and ability to catch on to new software quickly
- **P2:** People person and natural connector
- **P2:** Excellent communication and grammar
- **P2:** Good organizational skills and ability to manage multiple tasks

Benefits

- Private wellness coaching and wellness service offerings available to you each month
- Healthy, organic food and products to receive and enjoy, additional options available for purchase, at cost
- Experience and receive ample amounts of holistic wellness knowledge
- Self-care resources and access to wellness workshops
- Connecting to a network of like minded wellness providers and leaders in change
- Potential employment after internship