

Manhattan Potato Festival Registration

August 19th, 2017 • 9:00 AM -4:00 PM

-Always the Third Saturday in August-

We have limited booth spaces and encourage early registration.

Business Name _____

Contact Person _____

Mailing Address _____ City/State _____ Zip _____

Phone Number _____ Email Address _____

Business Description _____

License Plate # (Mandatory) _____ State _____

FOOD Vendor Booth Sizes and Fees:

10 x 10-\$100 _____

10x 20-\$175 _____

10 X 10-\$50 _____

10x 20- \$90 _____

*Chamber members only

*Chamber members only

****NOTE: Due to significant increases in rental equipment to provide power, fees for those needing power will be \$300. We apologize for the inconvenience.**

If it is still available, would you like the same spot as last year? YES NO

Booths are sold on a first come, first paid basis. We are an open and competitive market festival.

Booth Information:

Do you have a current health permit? YES NO

All food/drink items will **require** a health permit. Your food space is not reserved until we receive a copy of your current health permit and your full payment.

Do you need electricity? YES NO **If yes, then please fill in your requirements below. \$300 charge.**

Voltage Requirements: _____

Amps: _____

of Outlets Required: _____

Description of Cord Connections: _____

Do you have a generator you can use? YES (We prefer quiet generators, please.)

Do you have a canopy? YES NO

Selling out of a trailer? YES NO **If yes, please describe trailer including complete measurements-please provide as much detail as possible. If you fail to adequately represent your trailer and it does not fit in your space on the set up day or day of event you will not be accommodated and no refunds will be issued. This information is used for logistical purposes and affects your booth and those around you.**

Manhattan Potato Festival Registration

August 19th, 2017 • 9:00 AM -4:00 PM

-Always the Third Saturday in August-

Please submit to:
Manhattan Area Chamber of Commerce
P.O. Box 606 • 112 S. Broadway
Manhattan, MT 59741
406-284-4162
manhattanmontana@yahoo.com

What to Expect:

- Absolutely no vehicles/trailers on the grass/lawn areas.
- You will receive a card with your booth assignment one week before the festival. All booths are numbered and maps are available at setup at the Chamber information booth.
- Directions: Exit I-90 at Manhattan and head north to downtown. Follow the signs for vendor unloading.
- Set-up may begin on Friday. Security is provided from 10:00 PM on Friday until 6:00 AM on Saturday. The security guard is not responsible for damage due to weather.
- Booths MUST be set up by 8:00 AM on Saturday morning and must open at 9:00 AM. Tear down must not begin prior to 4:00 PM. The festival area, including streets and grass, will be closed to traffic and parked vehicles from 9:00 AM to 4:00 PM and will be STRICTLY ENFORCED! Please unload and move your vehicle in a timely manner.
- The Chamber booth will be located on the corner of Main and Broadway near the monument. A Chamber representative will be there to assist you Friday afternoon and evening and beginning at 6:00 AM on Saturday morning. **PLEASE NOTE:** We do not provide booth set-up assistance-you are responsible for your own set-up and tear down. **Refunds-**A full refund will be given for cancellations prior to August 1st. **THERE ARE NO REFUNDS ON OR AFTER AUGUST 1st, NO EXCEPTIONS!**
- No used "For Sale" or "Yard Sale" items are accepted. If you sell these types of items you will be asked to leave the festival and no refunds will be given.
- Canopies are required to be staked down. We frequently have high winds and ever-changing weather so please be prepared. This is a rain or shine festival.



Manhattan Area Chamber of Commerce
P.O. Box 606 • 112 S. Broadway
Manhattan, MT 59741
406-284-4162
manhattanmontana@yahoo.com