Manhattan Potato Festival Registration
August 19th, 2017 • 9:00 AM - 4:00 PM
-Always the Third Saturday in August-

We have limited booth spaces and encourage early registration.

Business Name______________________________________________________________________________________
Contact Person__________________________________________________________________________
Mailing Address__________________________City/State______________________Zip
Phone Number_________________________________________Email Address________________________________________________________________________
Business Description_____________________________________________________________________
__________________________________________________________________________________________________________________________
License Plate # (Mandatory) ______________________________________________State_____________________

Booth Sizes and Fees:

Booths are sold on a first come, first paid basis. We are an open and competitive market festival. We do not provide power to non-food selling booths. No exceptions.

10 X 10- $70____________________ 10 X 20- $125____________
10 X 10 CORNER- $85____________ 10 X 20 CORNER- $155________
10 X 10- $50_____________ 10 X 10-FREE__________
NON-PROFIT CHAMBER MEMBER
10 x 10 – $35 ______________
ASSOCIATE CHAMBER MEMBER

**Chamber Members- for booth spaces larger than 10x10- a $70 credit will be applied to cost. Associate members- $35 credit.

If it is still available, would you like the same spot as last year? YES NO

Booth Information:

Do you have a canopy? YES NO If yes, legs, pegs and all must fit inside your booth space.
Do you vend out of a trailer? YES NO If yes, please provide a description with dimensions:
__________________________________________________________________________________________________________
__________________________________________________________________________________________________________

Special requests: ____________________________________________________________

Please note there will be a change in layout this year that may affect any requests for the same booth space as in previous years. We will do our best to accommodate these requests but you are not guaranteed your same spot.

Please submit to:
Manhattan Area Chamber of Commerce
P.O. Box 606 • 112 S. Broadway
Manhattan, MT 59741
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406-284-4162
manhattanmontana@yahoo.com

What to Expect:

- Absolutely no vehicles/trailers on the grass/lawn areas.
- You will receive a card with your booth assignment one week before the festival. All booths are numbered and maps are available at setup at the Chamber information booth.
- Directions: Exit I-90 at Manhattan and head north to downtown. Follow the signs for vendor unloading.
- Set-up may begin on Friday. Security is provided from 10:00 PM on Friday until 6:00 AM on Saturday. The security guard is not responsible for damage due to weather.
- Booths MUST be set up by 8:00 AM on Saturday morning and must open at 9:00 AM. Tear down must not begin prior to 4:00 PM. The festival area, including streets and grass, will be closed to traffic and parked vehicles from 9:00 AM to 4:00 PM and will be STRICTLY ENFORCED! Please unload and move your vehicle in a timely manner.
- The Chamber booth will be located on the corner of Main and Broadway near the monument. A Chamber representative will be there to assist you Friday afternoon and evening and beginning at 6:00 AM on Saturday morning. PLEASE NOTE: We do not provide booth set-up assistance-you are responsible for your own set-up and tear down. Refunds-A full refund will be given for cancellations prior to August 1st. **THERE ARE NO REFUNDS ON OR AFTER AUGUST 1ST, NO EXCEPTIONS!**
- No used “For Sale” or “Yard Sale” items are accepted. If you sell these types of items you will be asked to leave the festival and no refunds will be given.
- Canopies are required to be staked down. We frequently have high winds and ever-changing weather so please be prepared. This is a rain or shine festival.
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