

Manhattan Potato Festival Registration

August 19th, 2017 • 9:00 AM -4:00 PM

-Always the Third Saturday in August-

We have limited booth spaces and encourage early registration.

Business Name _____

Contact Person _____

Mailing Address _____ City/State _____ Zip _____

Phone Number _____ Email Address _____

Business Description _____

License Plate # (Mandatory) _____ State _____

Booth Sizes and Fees:

Booths are sold on a first come, first paid basis. We are an open and competitive market festival. We do not provide power to non-food selling booths. No exceptions.

10 X 10-\$70 _____

10 X 20-\$125 _____

10 X 10 CORNER-\$85 _____

10 X 20 CORNER-\$155 _____

10 X 10-\$50 _____
NON-PROFIT

10 X 10-FREE _____
CHAMBER MEMBER

10 x 10 - \$35 _____
ASSOCIATE CHAMBER MEMBER

****Chamber Members- for booth spaces larger than 10x10- a \$70 credit will be applied to cost. Associate members- \$35 credit.**

If it is still available, would you like the same spot as last year? YES NO

Booth Information:

Do you have a canopy? YES NO **If yes, legs, pegs and all must fit inside your booth space.**

Do you vend out of a trailer? YES NO **If yes, please provide a description with dimensions:**

Special requests: _____

Please note there will be a change in layout this year that may affect any requests for the same booth space as in previous years. We will do our best to accommodate these requests **but you are not guaranteed your same spot.**

Please submit to:
Manhattan Area Chamber of Commerce
P.O. Box 606 • 112 S. Broadway
Manhattan, MT 59741

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406-284-4162

manhattanmontana@yahoo.com

What to Expect:

- Absolutely no vehicles/trailers on the grass/lawn areas.
- You will receive a card with your booth assignment one week before the festival. All booths are numbered and maps are available at setup at the Chamber information booth.
- Directions: Exit I-90 at Manhattan and head north to downtown. Follow the signs for vendor unloading.
- Set-up may begin on Friday. Security is provided from 10:00 PM on Friday until 6:00 AM on Saturday. The security guard is not responsible for damage due to weather.
- Booths **MUST** be set up by 8:00 AM on Saturday morning and must open at 9:00 AM. Tear down must not begin prior to 4:00 PM. The festival area, including streets and grass, will be closed to traffic and parked vehicles from 9:00 AM to 4:00 PM and will be **STRICTLY ENFORCED!** Please unload and move your vehicle in a timely manner.
- The Chamber booth will be located on the corner of Main and Broadway near the monument. A Chamber representative will be there to assist you Friday afternoon and evening and beginning at 6:00 AM on Saturday morning. **PLEASE NOTE:** We do not provide booth set-up assistance-you are responsible for your own set-up and tear down. **Refunds-**A full refund will be given for cancellations prior to August 1st. **THERE ARE NO REFUNDS ON OR AFTER AUGUST 1st, NO EXCEPTIONS!**
- No used "For Sale" or "Yard Sale" items are accepted. If you sell these types of items you will be asked to leave the festival and no refunds will be given.
- Canopies are required to be staked down. We frequently have high winds and ever-changing weather so please be prepared. This is a rain or shine festival.



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