

CtK Meeting Minutes

Group: CtK Congregational Council

Date: Monday, Dec. 19, 2016

Board Members Present: Mark Chace, Pr. Peter Hanson, Kristine Frost, Priscilla Berg, Adam Miller, Kristen Goligowski, Nick Clark, Jacob Stenstrom, Erica Krahn

Members Not Present: Kirk Kleckner, Robert Moreno, Isaac van Bruggen, Joann Knuth

Visitor: Erling Eibs

Discussion Topic	Leader
Call to order at 6:04	Kristin
Devotions: Hebrews 10: 37-38	Kristine
<p>Pastors' Reports were submitted</p> <p>Programmatic changes are coming this year to the youth summer scheduling – we will be offering a trip to Christikon instead of ASP. We are still a congregation that will go on ASP. Every youth that comes through our program will have opportunities to experience ASP between 8th and 12th grade. This is a special trip, and our decision to try something new this year in no way reflects our opinion of this program. Secondly, I could use your help in getting people excited about this opportunity. There are, I imagine, a few who will experience some disappointment. In a congregation where the summer trip offering has been the same for many years, it might feel hard for some to imagine how anything else could be as good. However, there are other fantastic models for youth trips out there beyond ASP – most other congregations expose their youth to multiple – and, if we trust one another and remember that we just enjoy being together as a community, I think this trip will be a surprisingly great trip for all (and will stretch us to grow in new and different ways).</p> <p>In summary: Help us get the word out about Christikon, get people excited, and reassure people who may feel disappointed that ASP will be back.</p> <p>We are stewards of the values these programs support.</p>	Pr. Peter Pr. John
<p>Treasurer's update</p> <p>Our Ministry Fund net results for the 11 months ended Nov. 30 is a net total expenses over total revenues of (\$19,356). This interim year-to-date loss is small as it represents 1.6 percent of our annual budget. It is important to note December giving is typically disproportionately large.</p> <p>Our Nov. 30 financial position is strong with fund net assets (assets less liabilities) as follows:</p> <ul style="list-style-type: none"> ▪ Ministry fund: \$139,000 ▪ Council designated fund: \$90,000 ▪ Donor restricted: \$333,000 	Kirk (submitted via email)

Discussion Topic	Leader
<p>Our capital fund has cash and capital campaign pledge receivables amounts totaling approximately \$420,000. The real estate loan approximates \$347,000. Based on what is currently known, the property committee estimates \$150,000 of capital needs over the next three years. The property fund assets include \$50,000 dedicated for new initiatives and \$52,000 dedicated for certain uses described in prior capital campaign materials.</p> <p>2016 Year-End Planning As mentioned above, the month of December is typically a strong financial results month bolstered by high contributions. We will also recognize revenue from restricted funds that will cover some ministry fund expenses already incurred and reported during 2016. In addition, we will have a few year-end typical year-end adjustments to adjust vacation accrual and prepaid expense amounts. My expectation is we will end the year with a small net income amount.</p> <p>2017 Ministry and Capital Budgets On behalf of the Finance Committee, I am reporting on the status of the 2017 Ministry and Capital Budgets.</p> <p>Earlier this year, the Property Committee reported its estimate of capital needs over the next three years was \$150,000. I will ask the committee to convert this estimate into a 2017 capital budget.</p> <p>With regard to the ministry fund budget, the Stewardship Committee reported preliminary results that indicate 2017 pledges at a similar level to 2016 pledges. The Finance Committee is working under that assumption and expects to present a balanced budget at the Council's January meeting.</p>	
<p>Financial policies document Motion to approve the Financial Policies document Move: Kirk Second: Kristine Discussion: Last word on the last page needs to be changed to "team" instead of "committee" Motioned: passed</p>	Kirk (via email)
<p>Stewardship update To date, we have received 297 pledge units, 90 percent of total units compared to last year. The amount pledged is \$843,363, which is 97 percent of the dollar amount from last year.</p> <p>More than half of the folks who pledged in 2016, but hadn't yet pledged for 2017 who were contacted by the Stewardship Committee did respond. We are getting very close to last year's budget.</p>	Pr. Peter

Discussion Topic	Leader
<p>Pastoral succession policy Based on the discussion last month, revisiting the pastoral succession policy in the personnel policy. We discussed the option to allow an Associate Pastor to be called for a Lead Pastor position.</p> <p>Motion to approve the updated Pastoral succession policy with option A Move: Kristen Second: Adam Discussion: This would still need to go through the call committee. This policy is needed for clarification.</p> <p>Motioned: passed Pr. Peter abstained from the vote.</p>	Kristen
<p>Housing allowance approval Pastor Peter; \$28,000 Pastor John: \$30,000</p> <p>Motion to approve the updated Pastoral succession policy Move: Pr. Peter Second: Kristen Discussion: None</p> <p>Motioned: passed Pr. Peter abstained from the vote</p>	Pr. Peter
<p>Constitution admin updates Motion to approve the updated Constitution for admin updates Move: Mark Second: Adam Discussion: None</p> <p>Motioned: passed</p>	Mark
Meeting adjourned at 6:41 p.m. with the Lord's Prayer	Kristen

Next Meeting: Monday, Jan. 16, 2017 at 6:00 p.m.

Devotions for the next meeting: Nick

Important upcoming dates:

Wednesday, Jan. 11, 2017: Meeting to discuss block party

Sunday, Jan. 15, 2017: Special congregational meeting for first vote on adoption of Constitution changes.

Sunday, Feb: 5, 2017: Annual meeting: Second vote on Constitution changes, first (and only) vote on By-law changes.