

Funeral and Memorial Service Information

Fill out as much as you can ahead of meeting with the pastor.

Name of Deceased (Full name, including maiden): _____

Name preferred for Bulletin Cover: _____

Date of Birth: _____ Date of Death: _____

Place of Death: _____ Cause of Death: _____

Address: _____

Family Contact: _____

Phone: _____

Email: _____

Personal Information

Birth place: _____

Baptism date: _____ Confirmation date: _____

Marriage (date(s) spouse(s): _____

Education: _____

Vocation: _____

Surviving Family members

Siblings:

Children:

Grandchildren:

Continued onto next page

Great Grandchildren:

Others:

Deceased Family Members

Parents:

Spouse(s):

Children:

Grandchildren:

Others:

Service Details

Circle one of the following service options:

Funeral – Memorial Service – Graveside Service

Funeral home: _____

Director: _____

Address: _____

Phone: _____

Web address: _____

Email: _____

Date of Service: _____ **Time:** _____

Place: _____

Pastor: _____

Interment Site: _____

Visitation Plans:

Tributes/Readings

1.

2.

3.

Bulletin insert/Obituary:

Scripture Lessons

Psalm:

Bulletin Cover or Picture:

Gospel Lesson:

Funeral Pall (Coffin or Table with Urn):

Scripture Lesson:

Organist/Pianist Arrangements:

Guest Readers:

Hymns/Songs

Sound and Technical Needs:

1.

Audio CD of service____

2.

Video of service requested____

3.

PowerPoint for Narthex or Sanctuary____
Format____

Recorded Media within service:

Solo/Special Music

Custodial Needs:

1.

Connected with Custodian:_____

2.

Lunch and Fellowship Needs:

Connected with Food Service Coor._____

3.

Other Specifics:

