

**Good Earth Food Co-op
BOARD OF DIRECTORS MEETING
September 18, 2014
Good Earth Community Room**

Present: Megan McNair, Gwen Feddema, Bobbie Hentges, Sarnath Ramnath, Christy Benesh, Graham Litterst, Katrina Dolezal-Mersinger, Michael Valente

Absent:

Guest: Kenneth Engle

Episode Title:

Executive Session		Task List
General Business	<ol style="list-style-type: none"> 1. Quorum was established, and the meeting called to order at 6:46 pm. 2. We listened to a presentation from a guest, Kenneth Engle, about a banking non-profit he is starting that uses a barter system. The board felt this was a GM decision. 3. Acceptance of last month's minutes was moved, seconded and approved. 4. Acceptance of new members #2854 to #? will be handled next month. Our GM is out of town this month. 5. Member returns will be handled next month. 	
Manager's Report	<p>Discussion Items:</p> <ol style="list-style-type: none"> 6. none 	
Board Updates	<ol style="list-style-type: none"> 7. Committee reports were made. See summary at end of this document. 	
Board Education	<ol style="list-style-type: none"> 8. Discussion of board articles: (Reports can be submitted here: https://docs.google.com/forms/d/12G9VeYODgKqWIM_74_rd5SZ0BNVDdiyI0pdENldqS6g/viewform) 9. Discussion of the summer newsletter of <i>The Leader</i> on the CGN website: We went through the discussion questions at the end of the newsletter. <p>Ways the board can encourage discussion and various</p>	Katrina: Send reading topic

perspectives:

- Ask for help (bring in moderator)
- Restorative justice

Ways the GM can help us make a positive difference:

- providing ideas/needs for store vision
- taking the board voice to the store/public

Ways board can allow for difficult conversations:

- keep a positive tone
- take the high road
- following of Robert's Rules of Order

Needs/expectations from board chair:

- Strong leadership
- Succession planning
- Proper communication
- Positive role-modeling
- Clear understanding of board's role – clearly defined roles in writing
- Idea: Keep all documentation available in each meeting.
- Idea: Have one board member responsible for "keeping" a certain document, and rotate responsibilities.

Process and meeting preparation:

	<ul style="list-style-type: none"> ◦ Care with information sharing between committees and entire board ◦ General set of rules for responses to email communication ◦ Labeling emails/changing subject lines/indicating if short response time is required ◦ Sense of calm ◦ Allowing freedom of discussion, while staying on task ◦ Discussed ways/expectations of communicating ◦ How often do we need executive session? Can we establish a procedure before our new GM is in place? <p>10. Next month's reading: Look into need/frequency for executive session.</p>	
Board Decisions	11. GM Monitoring Report – <i>B1: Financial Condition</i> and <i>B6: Staff</i> : Michael submitted his report, which the board approved.	
Self-Monitoring	<p>12. Board Process D1 & 2 – Graham submitted a report. We were unable to open the document, and will ask him to resend. (He was absent from the meeting.)</p> <p>13. Next month's policies, D3 & D4, were assigned to Sarnath. (Questions for policies – Are we in compliance? If not, do we need to change our behavior, or the policy? Are there changes that need to be made? Is the policy serving a useful purpose for our board?)</p>	Sarnath: Review D3 & D4
Assignments	<p>14. Personal assignments were not detailed.</p> <p>15. We updated the contact list.</p>	
Elections	16. Megan (board president) shared her plans to move off the board after her term ends. She is stepping down as	

	<p>president, and we discussed ways to use her expertise this year: as a vice president, coach to the EC,</p> <p>17. The board was in support of Megan stepping down as president.</p> <p>18. Katrina is interested in creating a nine-person board, which could expand our terms to three years, thus keeping Megan on for an extra year.</p> <p>19. Gwen's friend, Sarah, is interested in talking to us about the secretary role. The by-laws state that the secretary and treasurer can be non-voting members.</p> <p>20. We discussed various permutations of this board. In the end, it was suggested and the board voted for the following, using a white ballot: <i>Motion for Katrina as president, Megan and Christy as vice presidents, with Christy remaining as secretary until another arrangement is made.</i></p> <p>21. Membership Committee – Megan, Katrina & Bobbie (chair)</p> <p>22. Finance Committee – Sarnath (chair) & Gwen</p> <p>23. Board Development Committee – Graham (chair) & Christy</p> <p>24. Executive Committee – Katrina (chair), Megan, Christy</p> <p>25. GM Search Committee – Christy (chair), Katrina, Gwen, Bobbie</p> <p>26. Policy Committee – Megan and Katrina</p>	
Committee Reports		
Finance	<p>Present: Sarnath Ramnath, Christy Benesh, Michael Valente Date: September 16, 2014 Our numbers are in the red a bit. This was because Deal Chicken coupons sold much more than expected.</p>	
Membership	<p>Present: Katrina, Gwen Feddema, Jerry (staff), Michael Valente</p>	

	(GM) Date: September xx, 2014 Planning pot luck on Nov 1, noon-2 pm. Bobbie will go through the member surveys.	
Board Development	Present: Megan & Graham Date: September Retreat date is October 4, 9 am – 4 pm, at Christy's house. See email for address. Graham will pass food needs (two vegetarians, one gluten-free) to Michael.	
GM Hiring	Present: Gwen, Christy, Bobbie Date: Sept 7, 2014 We've got about 15 resumes, and only 2-3 seem relevant. The ad has been live for a week or more, and the committee has it's next two meetings scheduled to review these resumes.	
Executive		

Meeting adjourned at 8:10 pm.

Minutes edited & submitted by Christy Benesh, Board Secretary