

**Good Earth Food Co-op
BOARD OF DIRECTORS MEETING
May 21, 2015
Good Earth Community Room**

Present: Gwen Feddema, Katrina Dolezal-Mersinger, Bobbie Hentges, Sarnath Ramnath, Noel Ashcroft, Sara Mruz

Absent: Graham Litterst (excused), Christy Benesh (excused)

Executive Session		Task List
General Business	<ol style="list-style-type: none"> 1. Quorum was established, and the meeting called to order at 6:36 pm. 2. Acceptance of last month's minutes was moved, seconded and approved. 3. Acceptance of new members #3029-3064 was moved, seconded and approved. 4. Request on returned membership #1140 was moved, seconded and approved. Membership #364 also requested to be returned. It was moved, seconded and approved. 	
Manager's Report	<ol style="list-style-type: none"> 1. Manager's report was discussed. It was moved, seconded and approved. 	
General Business	<ol style="list-style-type: none"> 1. Moving forward, all vendor payments submitted for approval should be listed in the GM's personal assignments. 2. Noel and Katrina met to discuss an upcoming member survey. Most likely, this survey will go through Survey Monkey or a similar service. A longer survey will be given to the top 200 members. A shorter version of the survey will be provided online and also in the store. We will also give an incentive (i.e. a cookie) for filling out the survey. 	
Board Education	<ol style="list-style-type: none"> 1. By-laws update <ul style="list-style-type: none"> • Changes and edits were made to the following items: <p>Article III, Section 1a - Motion to approve, seconded, approved</p> <p>Article III, Section 4 - Motion to approve, seconded, approved</p> <p>Article III, Section 6 (added) - Motion to approve, seconded, approved</p> <p>Article III, Section 7 (added) - Motion to approve, seconded, approved</p> 2. Consent Agenda - The addition of a "Consent Items" folder will be added for the Board meeting packet. This will ensure Board materials to come out in time and also to save time 	

	<p>on our Board agenda. There must be clear discussion before removing items from the consent agenda. A motion was made to start to adopt the consent agenda to the Board agenda, it was seconded and approved.</p> <p>3. Board recruitment - A reminder to all current Board members that recruitment for future Board members is a requirement for everyone on the Board, not just the Board Recruitment Committee.</p>	
GM Monitoring	<p>1. GM Monitoring Report - -B1 and B7</p> <ul style="list-style-type: none"> • The B7Report was discussed in regard to a pay scale and benefits. Noel is allowed to set the pay scale limits and determine a 401k package. • A motion was made to accept B7, it was seconded and approved. • The B1 report was determined it to be a work in progress with the finance committee to discuss the policy and work on. Also discussed was that all reports, monitoring and self reporting reports, should follow the template of B1 to keep in uniform. • A motion was made to accept B1, it was seconded and approved. 	
Self Monitoring	<p>1. There is no self monitoring report to discuss.</p> <p>2. An assignment of self monitoring reports was started, to include:</p> <ul style="list-style-type: none"> • July - C10, C11 (Sarnath accepted) • August - D1, D2 (Graham was appointed) • September - D3, D4 - not assigned <p>3. For next month (June) agenda, we will approve policy.</p>	
Assignments	<p>1. Personal assignments were detailed.</p> <ul style="list-style-type: none"> • Bobbie -work on staff survey with Katrina and work with Megan on monitoring reports. • Gwen - self monitoring report C9. Meet with Finance Committee • Sarnath - review B1, C10, C11 monitoring report for July • Noel - Meet with Executive Committee; work with Katrina on member survey. • Katrina - Executive committee, email everyone the Survey Monkey password; work with Noel on member surveys; review bonuses on board calendar. • Christy - look at GM contract to see where we're at with bonuses. <p>next month agenda - Approve free meals for annual dinner for staff and new members - for those who have joined since last annual meeting.</p>	

Committee Reports		
Finance	Present: Diane, Gwen, Noel, Sarnath 1. Committee reports the finances looked good.	
Member Engagement	Present: Bobbie (chair), Jerry 1. The Co-op Coins are going great - we have gone through the original coins and we are ordering more. We are now offering the members to either take the coin to donate, or to receive the bag credit. 2. International Day of Co-op - We continue to work on solidifying the entertainment. Thus far, we have two bands. Joel and Jerry will work with our vendors on getting them set up. 3. The Annual Dinner - We will continue with the theme from last year, "Think Global, Eat Local". This year, we are serving Indian cuisine. We will need to check with the City if we can serve wine at Riverside Park, where the event is taking place. 4. Summer Newsletter - This summer, the board spotlight piece will be with Gwen. Currently, articles are still being submitted.	
Board Development	1. The application for joining the Board is being created. We should have this completed by the end of May. We need to include information about CBLD in September, and reference for new board members to attend.	
Executive	1. Nothing to report.	
By-Laws Committee	Present: Megan (chair), Gwen & Graham 1. The bylaws committee report was proposed, edits and changes were made and approved.	
Policy Committee	1. Nothing to report.	

Meeting adjourned at 9:06 pm.

Minutes edited & submitted by Sara Mruz, Board Secretary