

Guardian Angels † Elim Home Care
Guardian Angels † Elim Hospice
Job Description
Home Health Aide

Qualifications:

- Technical College Course with Certificate
- Current registration with state of Minnesota as Certified Nursing Assistant
- Ability to Pass Medicare Competencies.
- Home Care and/or Hospice Experience Preferred.

Accountable To:

Home Care Clinical Manager and/or Hospice Care Coordinator

Primary Objective:

To provide for personal health care and household management to individuals or families according to total client need. As a member of the team, he/she assists to maintain comfort and safety of elderly, ill or disabled individuals according to the comprehensive plan of care.

Knowledge and Skills Required:

- Maturity and experience in home management.
- Responsible attitude toward work assignments and supervision.
- Understands and supports the hospice philosophy
- Ability to learn how to care for the terminally ill, aging, or chronically disabled
- Respect for confidentiality.
- Problem solving skills
- Interest in helping others.
- Interpersonal relationship skills needed to communicate with and motivate people.
- Ability to project sympathetic attitude and patience toward the ill, elderly or disabled.
- Ability to exercise tact and good judgement.
- Ability to facilitate positive morale with team members, clients and families
- Ability to recognize emergencies and knowledge of emergency procedures
- Ability to maintain clients' self respect, personal dignity and safety.

Job Duties:

- Provides for personal hygiene needs including bathing, dressing, positioning, hair care, mouth care toileting, and bed changes.
- Provides for body positioning, transfers, therapeutic exercises, active or passive range of motion.
- Provides for skin care, including full or partial bathing and foot soaks.

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HOME HEALTH AIDE**

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- Performs delegated nursing or therapy procedures including medication or assistance when:
 - a. instructed by RN or therapist in proper methods to perform procedure,
 - b. RN or therapist specifies in writing instructions for performing procedure,
 - c. has demonstrated competence.
- Promptly reports any changes in client condition to RN case manager
- Home maintenance duties including laundry, bed making and cleaning of home environment. Provides assistance with meal prep and eating.
- Promotes mental alertness through conversation and other activities. Gives emotional and psychological support to client and family members.
- Documents clearly and concisely in timely manner; submits documentation weekly.
- Attends mandatory in-services and completes 12 hours of education per year.
- Other duties as assigned.

Work Environment:

- Occasional exposure to unclean or unsanitary conditions during course of home visits including cats, dogs and smokers.
- Requires daily travel by automobile in all weather conditions

Physical Demands:

Job classification as a heavy duty position. Must be able to lift up to and over 25 pounds. Job requires standing and walking much of the time. Stooping, reaching, and lifting of clients and equipment of over 25 pounds is also required.

I, _____, have read the above job description and fully understand the conditions set forth therein. I shall perform these duties to the best of my ability.

Date

Signature of Employee