



Council Meeting Minutes

December 13, 2016

6:00 PM

Attendees

Council Members Present: Brent Cottrell, Lynn Minden, Jeff Lorenz, Lee Allen, Donna Merkle, Shannon Fenner, Gary Sims, Barbara Sappenfield

Others Present: Pastor Alan Fox, Roy Brockmeier, Kara Farrow

Absent: None

Opening

Opening devotion was offered by Brent Cottrell. The meeting was called to order at approximately 6:20 p.m. on Tuesday, December 13, 2016, by Brent Cottrell.

Approval of Agenda/Minutes

The minutes of the November 8, 2016 meeting were edited to clarify a point about the nominating committee report and then unanimously approved. The agenda for the December 13, 2016 meeting was approved unanimously.

Ministry Teams

Property

- We installed a new sound system in the sanctuary. Can be controlled by an iPad from anywhere in the sanctuary. Cost is \$16,000 to this point.
- Learned last Saturday that the west side HVAC unit has a broken heat exchanger. Can get the part and get it installed/repaired for \$4,500 (hopefully by the weekend).
- Auxiliary kitchen construction is complete. Still finishing the electrical improvements. Spent \$7,200 so far; anticipate another \$300 to complete.
- Starting campaign to raise funds for main kitchen in January.
 - J Lorenz/R Brockmeier

Administration

- Budget proposal available for the December meeting.
- Personnel committee approved 2% raise along with approximately 5% increase in benefit costs.
- Employee evaluations are occurring right now.
 - R Brockmeier

Stewardship	<ul style="list-style-type: none"> Ann's final prediction is around \$825k-\$830 for the giving for 2017. <ul style="list-style-type: none"> Pastor Fox/L Minden
Outreach	<ul style="list-style-type: none"> Christmas Eve postcards have been sent. Outreach is working to plan another Small Group work day at Oaks. <ul style="list-style-type: none"> R Brockmeier
Worship	<ul style="list-style-type: none"> Jamboree scheduled for Sunday. One service each on Christmas Day and New Years Day. Praise Team will lead Christmas Day in the Praise Center. New Year's Day will be a traditional service in the sanctuary. <ul style="list-style-type: none"> R. Brockmeier
Missions	<ul style="list-style-type: none"> Lee presented a list of Missions of the Month for 2017 (ATTACHMENT A). Beverly Allen has agreed to be the Missions Team Lead. All families on the angel tree have been selected and gifts returned to church. <ul style="list-style-type: none"> L Allen
Hospitality	<ul style="list-style-type: none"> Las Pasadas at FLC on December 21st. Ginny Young is hosting an event at her house on December 19 to include many Latino leaders in the community. <ul style="list-style-type: none"> R Brockmeier/ D Merkle
Care	<ul style="list-style-type: none"> 68 care contacts in November to 30 households 34 care contacts so far in December provided to 20 households. <ul style="list-style-type: none"> B Sappenfield

Old Business

Nominating Committee

- Donna informed Council that we need to approve Financial Secretary (Ann Lee) and Treasurer (Steve Funk) for 2017. Lynn motioned. Barbara seconded. Council approved unanimously.
- Donna confirmed team leads that are rolling off. New ministry team leads are as follows: Property- Paul Greek; Stewardship – Rocky Kollmeyer; Outreach – Julie Brockmeier; Personnel – Vacant; Finance – Gary Fehnel; Worship – All Williams/Nick Minden; Endowment – Kent Butcher; Hospitality – Vacant; Missions – Beverly Allen; Nominating – Vacant. Team leads were approved unanimously by the Council.
- New Council member nominees are Jeremy Weise and Sue Bentley. Pastor requested that new Council nominees prepare bios to share with the congregation ahead of the vote at the annual meeting.
- Pastor requested that Synod delegates be removed from list of Ministry Teams. That motion was made and unanimously approved.
- Roy asked if it was necessary to have a Care Ministry Team lead since

we now have a full time position responsible for Care. Council agreed that it was probably not necessary. Council voted to eliminate the Care Team lead.

- D Merkle

Comunidad de Esperanza

- Pastor prepared a discussion document relating to Comunidad de Esperanza (ATTACHMENT B). The document discusses four phases to a proposed merger including a proposed Lenten launch.
- Comunidad de Esperanza is driving the process. For now, they are to talk to First and then send an official request letter to FLC. Until that happens, there is no movement expected of FLC.
 - Pastor Fox/R Brockmeier

Updated bylaws/constitution

- Roy provided a list of edits to the model constitution (ATTACHMENT C) and a revised version of the model constitution for ELCA congregations (ATTACHMENT D).
- Roy also provided a copy of the version of the current FLC constitution related to chapters 10-15 (ATTACHMENT E) and suggest we use that instead of the model constitution language since most is not required. Lynn clarified that we do need to specify that electronic communication is an acceptable form of formal notice to the congregation.
 - B Cottrell/R Brockmeier

ACTION (formerly Tulsa Organizing Committee)

- Pastor provided ACTION steps (ATTACHMENT F).
- Proposal in budget is for \$4500.
 - K Farrow/Pastor Fox

Family Promise

- Bartlesville is having struggles because they don't have a lot of sites available. Ann is exploring other options.
 - K Farrow

2017 Look Ahead

- Pastor presented a proposal to begin talks toward moving the congregation to two services.
- Pastor provided a list of proposed pre-annual meeting information session topics. (ATTACHMENT G)
 - Pastor Fox

2017 Housing Allowance

- Pastor wishes to continue to designate a portion of his salary to a housing allowance (ATTACHMENT H).
- Motion was made and seconded. Passed unanimously by Council.
 - Pastor Fox

New Business

2017 Budget

- Roy presented a draft (ATTACHMENT I). Approved by the Finance Committee.
 - Personnel Committee proposes 2% staff raise.
 - Proposed budget is \$880,000 (\$20,000 less than last year).
 - R Brockmeier
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Treasurer's Report

November		Year to Date	
Income:	\$61,371	Income:	\$737,427
Expenses:	56,009	Expenses:	774,359
Net:	5,363	Net:	(36,932)

Adjournment

Meeting was adjourned. The next general meeting will be on January 10 at 6:00pm. Meal and devotion for January meeting will be provided by Barbara Sappenfield.

Minutes submitted by S Fenner

Fwd: Wed crew info

Jeff Lorenz

Tue 11/8/2016 5:49 PM

To: ldminden@hotmail.com <ldminden@hotmail.com>;

Below are the property crews activities since last council. I will add a few more this evening. This might keep your hand from getting too tired this eve.

Sent from my iPhone

Begin forwarded message:

From: "Paul Greek" <paul@omegadatastvcs.com>
Date: November 6, 2016 at 11:04:42 AM CST
To: "Jeff Lorenz" <jlorenz18@cox.net>
Subject: **Wed crew info**

Jeff, here are most of the tasks Wednesday Crew did since last Council Mtg

- Installed E11 to E26 socket adapter and led lights in Worship Center
- Replaced two ceiling bulbs near Sanctuary entry
- Replaced burned-out led lamp in Sanctuary
- Trimmed shrubbery
- Hanged six crosses and picture in Office area
- Replaced ceiling tile in BC 2nd floor men's restroom.
- In support of the pending kitchen project.
 - Emptied pantry in preparation for laying tile
 - Painted the pantry and auxiliary kitchen.
 - Cut ¼" off pantry door as tile is higher than carpet
 - Restrained door to cover scratches
 - Framed in doorway from Auxiliary Kitchen to Worship Center
 - Removed dishwasher and ¾ of countertop
- Install metal rings under 3 Northside BC center downspouts & fill with gravel
 - Also filled area around Sanctuary HVAC where we have several rat holes and experienced erosion with gravel
 - Roy hauled in the gravel and helped spread the gravel
- Repaired Organ cord trap door in Sanctuary.

B

Roy Brockmeier

From: Kara Farrow [kara@fictulsa.org]
Sent: Tuesday, November 08, 2016 1:10 PM
To: 'Roy Brockmeier'
Subject: RE: Fundraising Calendar for Council

Yes sir

From: Roy Brockmeier [mailto:roy@fictulsa.org]
Sent: Tuesday, November 08, 2016 12:45 PM
To: 'Kara Farrow'
Subject: FW: Fundraising Calendar for Council

Are you all in on this?

From: Elliot Butay [mailto:elliott@fictulsa.org]
Sent: Tuesday, November 08, 2016 11:44 AM
To: 'Roy Brockmeier'
Subject: Fundraising Calendar for Council

Hi Roy,

Here is my Fundraising calendar for 2016/2017

November 19th/20th – Apple Pie Sale

December 4th – Dessert Silent Auction

January 29th – Annual Meeting Taco Lunch

February – Mystery Dinner

March – High Tea

April – Easter Breakfast

May – Rummage Sale/Stockholders Drive

Thanks!

Elliot Butay
Student Minister
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