



# Council Meeting Minutes

October 11, 2016  
6:00 PM

## Attendees

**Council Members Present:** Brent Cottrell, Lynn Minden, Gary Sims, Barbara Sappenfield, Jeff Lorenz, Lee Allen, Donna Merkle,

**Others Present:** Pastor Alan Fox, Roy Brockmeier, Ann Lee (for part of meeting)

**Absent:** Shannon Fenner

## Opening

Opening devotion was offered by Jeff Lorenz. The meeting was called to order at approximately 6:20 p.m. on Tuesday, October 11, 2016, by Brent Cottrell.

## Approval of Agenda/Minutes

The minutes of the September 13, 2016 meeting were unanimously approved. The agenda for the October 11, 2016 meeting was amended by Pastor Fox to add an update on the Tulsa Organizing Committee in Old Business. The amended agenda was approved unanimously.

## Ministry Teams

### Property

- Repairs made by Wednesday crew included fixing the exit door by the library, replacing the threshold in the men’s restroom, and repairing a table.
- Sound room committee has accepted bid of approximately \$17,000 from Rusty Vandaway for improvements. Bid includes curved ‘array’ speakers that will point towards congregation, new mixer and amplifier, and a stage box to accommodate 6 wireless microphones in altar area. Work will hopefully be completed before Christmas.
- Kitchen project will begin 10/31 with projects in pantry area, including tile, painting and reorganization. Fundraising ideas area being discussed by the committee.

• J Lorenz/R Brockmeier

### Administration

- No updates

• G Sims/R Brockmeier

### Stewardship

- Harvest celebration will be October 23rd.

• Pastor Fox/L Minden/

### Outreach

- No update.

	<ul style="list-style-type: none"> <li>• R Brockmeier</li> </ul>
<b>Worship</b>	<ul style="list-style-type: none"> <li>• New chairs ordered for Worship Center. \$2,000 needed to complete fundraising.</li> <li>• R. Brockmeier</li> </ul>
<b>Missions</b>	<ul style="list-style-type: none"> <li>• Mission of the Month is Bread for the World. Form letters will be available for members to sign and mail.</li> <li>• L Allen</li> </ul>
<b>Hospitality</b>	<ul style="list-style-type: none"> <li>• 74 RSVPs so far for 40<sup>th</sup> Anniversary dinner.</li> <li>• Tshirts offered for sale</li> <li>• R Brockmeier</li> </ul>
<b>Care</b>	<ul style="list-style-type: none"> <li>• 71 care contacts were made to 36 households in August</li> <li>• 8 care team members and 3 staff members participated in meeting these needs.</li> <li>• See Attachment A for further details.</li> <li>• B Sappenfield</li> </ul>

## Old Business

<b>Nominating Committee</b>	<ul style="list-style-type: none"> <li>• Dan Klaassen has agreed to serve on Nominating Committee with Donna and Lynn.</li> <li>• Council brainstormed on potential members to serve on council. The Nominating Committee will contact those members to assess their interest.</li> <li>• Council discussed the role of Financial Secretary which has been held by Ann Lee for several years. Would be valuable to have another person step into that role, for quality control purposes and to have another individual familiar with the responsibilities. Roy will visit with Ann about the Nominating Committee looking for a replacement for her in that role.</li> <li>• L Minden</li> </ul>
<b>Comunidad de Esperanza</b>	<ul style="list-style-type: none"> <li>• Roy and Pastor reviewed their trip to Emaus Lutheran Church in Racine, WI. See Attachment B</li> <li>• They noted that the difference in cultures was a challenge during their integration. Latino community wanted different symbols/pictures on and around the altar for their worship. Many non-Latino members did not like these being in their worship space.</li> <li>• Noted that this type of issue will likely arise in integrating Comunidad de Esperanza with FLC. In showing hospitality, we need to make room for those items that are important in their worship.</li> <li>• Answers for questions regarding financial and organizational impact of move provided by Liz Albertson from AROK Synod office. See Attachment C</li> <li>• Also noted that we should be intentional in planning additional congregation-wide events, including Sundays with one worship</li> </ul>

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service, to build relationships with CdE and within our own congregation.

- Pastor would like to include information about this item in November newsletter. Still need further discussions with Pastor Rob and church council at First Lutheran.
- Motion made by Gary Sims: Council supports continuing conversation with Comunidad de Esperanza to explore opportunity for them to use our facility for worship. Motion was seconded by Barbara Sappenfield and unanimously approved.
  - Pastor Fox/R Brockmeier

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**Updated bylaws/constitution**

- No information received from Synod office yet, so no update.
  - B Cottrell/Pastor Fox

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**40<sup>th</sup> Anniversary Celebration**

- See notes in Hospitality committee update above.

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**Tulsa Organizing Committee**

- Kris King visited FLC on October 10 to meet with individuals interested in being part of organizing committee, now named ACTION.
- See Attachment D for notes on the meeting.
- 6 FLC members present, and 4-5 other members are interested but were unable to attend.
- Pastor noted two ‘hooks’ for this program and its benefit for FLC: (1) Small group listening conversations within our congregation helps us get into our members’ minds and understand pressures they face and (2) opportunity to serve the community outside our walls.
- No definitive timeline for when financial commitment needed.
- No official kickoff for ACTION in November as originally planned.
- Council requested Roy visit with Finance Committee as to whether and where fees for this program (9-10,000) would fit into budget.
- Roy suggested restricted funds could be used for first year ‘trial’.
- Pastor also suggested that we could do a ‘dry run’ of these listening conversations with our existing small groups to see if they are productive conversations.

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**New Business**

**Family Promise**

- Family Promise is a program to help situationally homeless families (as opposed to those who are chronically homeless). During the day the family stays at a Day Center that provides services to them (job search help, school transportation for children, showers and laundry). Families stay at a host congregation from 5 pm – 7 am.
  - Program is only for families (not single individuals) and screening process is done before families are allowed into program).
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- In formation process in Tulsa and looking for 13 congregations to serve as host congregations. Each congregation would serve 4-5 weeks per year. Three congregations have committed thus far.
  - Program hopes to up and running in one year.
  - Financial Commitment for host congregations is minimal – have to provide sheets for beds that Family Promise provides. Congregations can choose to contribute financially to the larger organization.
  - During week a church hosts, volunteers are needed to provide dinner, socialize with family after dinner (help with homework, play games with children), sleep at the church with participating families, and provide a cold breakfast in the morning. This is approximately 21 volunteer slots per week.
  - Ann wishes to meet with potential volunteers in the congregation to build support for offering the program at FLC.
  - Gary noted that Ann should advise members that this is a program the church/council wants to do and we are just looking for volunteer support.
  - Motion presented: Council is in support of the Family Promise organization and wants to move forward with procuring volunteers to launch the program at Fellowship in 2017. Motion approved unanimously.
    - Ann Lee/Pastor Fox/R Brockmeier
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## Treasurer's Report

September		Year to Date	
Income:	\$56,156	Income:	\$607,575
Expenses:	69,467	Expenses:	636,973
Net:	(13,311)	Net:	(29,398)

Income is \$67,914 behind budget and \$28,435 behind last year. Roy hopes education of members regarding restricted/unrestricted funds in conjunction with Stewardship month in October will help increase General Fund giving.

Roy also discussed work being done to develop guidelines for Restricted Funds. See Attachment F for sample of documentation that will be needed for opening future Restricted Funds. Finance Committee is looking at restricted funds that are no longer used to determine if it is appropriate to close them and where any remaining monies in these accounts should be put. There are approximately 40 Restricted funds at this time.

## Adjournment

Meeting was adjourned. The next general meeting will be on November 8 at 6:00pm. Meal and devotion for November meeting not yet determined.

Minutes submitted by L Minden