

FLC Council Meeting Agenda Minutes

Tuesday, May 13

6:00 PM

Attendees

Council Members Present: Brent Cottrell, Keith Kelly, Donna Merkle, Kent Shoemaker, Gary Sims, Gary Swartzlander

Others Present: Steve Camp, Pastor Alan Fox, Pastor Janai Robinson

Absent: Dan Klaassen, Shannon Fenner

Opening Devotion

Brent Cottrell

Opening

Meeting was called to order at 6:15 pm on Tuesday, May 13, 2014 by Gary Swartzlander

Approval of Minutes

The minutes of the April 8, 2014 meeting were unanimously approved

Approval of Agenda

The May 13, 2014 agenda were unanimously approved

Guest: Jannice Wiebe presentation of job descriptions:

Two job descriptions reviewed-changes were made by Personnel Committee based on changing needs of Pastors/staff

- Assistant to the Pastors & Volunteer Coordinator-full time position
- Ministry Staff Assistant-part time position
- Both will report to Parish Administrator
- Budget neutral
- Recommendations from Council made to job descriptions
- Motion to accept these 2 job descriptions made by council & unanimously approved by council

Steve Camp will email Church Council remaining staff job descriptions that have been re-worked.

Ministry Teams

Property	<ul style="list-style-type: none">• Spring maintenance on A/C completed• Sacristy A/C unit-discussion taking place to repair or replace <p style="text-align: right;">-S Camp/K Kelly</p>
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Administration	Nothing to report	-S Camp/G Sims
Stewardship	<ul style="list-style-type: none"> • 3 sign-ups from Ministry Team Fair • Orientation on June 1st at 1030 • Time & Talents sheets being reworked & available in June • Theme is "Fearless Generosity" 	-Pastor Fox/B Cottrell
Outreach	1 sign-up at Ministry Team Fair	-Pastor Robinson/S Fenner (absent)
Worship	No report	-D Klaassen (absent)
Missions	<ul style="list-style-type: none"> • Mission Newsletter • No Team Leader • Fund raising continues for Youth Missions <ul style="list-style-type: none"> ○ Selling stock in youth • Rice bowls-feeding the hungry in Christian orphanages in multiple countries <ul style="list-style-type: none"> ○ \$520 donated by youth during Lent 	-K Shoemaker D Merkle
Hospitality	<ul style="list-style-type: none"> • Lenten Soup Bowl Initiative on Wednesday nights <ul style="list-style-type: none"> ○ \$536.50 (50% of love offering for the Wednesday night meal during Lent) was donated to Community Food Bank of Eastern OK 	-D Merkle
Care	<ul style="list-style-type: none"> • No Team Leader • Lower committee leader positions are filled • Vital Aging- Legal Review Workshop scheduled for this month 	-Pastor Fox/D Merkle

Old Business

Council Replacement	<ul style="list-style-type: none"> • Two people willing to serve • Church Bylaws state 9 members only • Council Members unanimously approved asking Kimberly Ghylin to join Council 	-G Swartzlander/Council Members
Improvements	<ul style="list-style-type: none"> • Capital Improvements-fund has \$13,329 <ul style="list-style-type: none"> ○ Playground-\$13,000 in a dedicated fund <ul style="list-style-type: none"> ▪ \$21324 proposal of costs –turf would meet code ▪ Church would be responsible for preparing the ground 	

	<ul style="list-style-type: none"> ○ Lighting & sound system in sanctuary <ul style="list-style-type: none"> ▪ Acoustical ceiling treatment to address audio issues <ul style="list-style-type: none"> ● No cost estimate at this time ▪ Lighting Inc reported that LED lighting will not work with dimming system <ul style="list-style-type: none"> ● \$18,000 cost estimate ● Replacing old style lighting -\$4000 ○ Awning-\$20,000 fabric covering ○ Roof-\$45,000 ○ Kitchen remodel <ul style="list-style-type: none"> ▪ No cost estimate at this time ● Church Council prioritized Capital Improvements excluding playground as playground has dedicated funds at this time <ol style="list-style-type: none"> 1. Lighting as rebates end at end of this year 2. Roof 3. Audio 4. Kitchen/bathroom update ● Gary Swartzlander requests that 10% Capital budget added to 2015 budget ● Gary Swartzlander will send letter to congregation soliciting funds <p style="text-align: right;">-S Camp</p>
Sabbatical Funding Update	<ul style="list-style-type: none"> ● Quiet Campaign with proposed budget of \$5000 ● \$3575 given ● Still need \$1325 <p style="text-align: right;">-Pastor Fox</p>
Rise-Up Congregational Ministry Team Launch	<ul style="list-style-type: none"> ● Ministry Fair tables up 1 more week <p style="text-align: right;">-Pastor Fox</p>
Budget	<ul style="list-style-type: none"> ● Retreat was not a budgeted item ● Cost was taken out of Hospitality income fund not budgeted funds ● \$1200 short for retreat ● \$65 donation requested for those who attended <p style="text-align: right;">-G Swartzlander</p>

New Business

Arts & Aesthetics Committee Proposed Guidelines	<ul style="list-style-type: none"> • Discussion re proposed guidelines • Topic was tabled & will be addressed at next Council Meeting • Steve Camp will bring Arts & Aesthetics document for next Council Meeting <p style="text-align: right;">-Council Members</p>
Comment, Suggestions, or Complaint Venue	<ul style="list-style-type: none"> • Response form is on website for complaints/concerns <p style="text-align: right;">-G Swartzlander/Council Members</p>
Follow-Up on Leadership Retreat	<ul style="list-style-type: none"> • Strategic Planning to present to council by 6/14 <p style="text-align: right;">-Council Members</p>

Treasurer's Report

March & April 2014	<ul style="list-style-type: none"> • March <ul style="list-style-type: none"> ○ 5 Sunday month ○ Income \$84530 ○ Expenses \$73985 • April <ul style="list-style-type: none"> ○ Income \$82109 ○ Expenses \$74755 • Finance Committee remains concerned re running behind with summer approaching • Stock gift in May of \$10,500 for general fund <p style="text-align: right;">-S Camp</p>
Action Plan to Reach Budget Goals	<ul style="list-style-type: none"> • See above action steps taken (ie. Ministry Teams) <p style="text-align: right;">-Gary Swartzlander</p>

Adjournment

Meeting was adjourned. The next general meeting will be on June 2014 at 6:00pm. Kent Shoemaker will provide meal & devotion.

Minutes submitted by: D Merkle