

# FLC Council Meeting Agenda

Tuesday, January 14, 2014

6:00 PM

## Attendees

**Council Members Present:** Megan Cordle, Keith Kelly, Dan Klaasen, Donna Merkle, Peyton Neilson, Jann Nelson, Gary Swartzlander, John Toschik, Marcia Werner

**Others Present:** Steve Camp, Kara Farrow, Jennifer Guel, Pastor Alan Fox, Pastor Janai Robinson, Ginni Young

## Opening Devotion

Marcia Werner

## Opening

Meeting was called to order at 6:10 pm on Tuesday, January 14, 2014 by Gary Swartzlander

## Approval of Minutes

The minutes of the December 10, 2013 meeting were unanimously approved with noted correction that Erv Janssen joined Personnel Committee not Strategic Planning Committee.

## Approval of Agenda

The January 14, 2014 agenda were unanimously approved with addition of Proposed New Ministry Team Structure added to New Business.

## Guest Report: Proposed New Ministry Team Structure-Kara Farrow & Jennifer Guel

Vision & Goal Setting Timeframe	<ul style="list-style-type: none"><li>• Strategic Planning 5to10 years</li><li>• Church Council 2 to 4 years</li><li>• Staff Members 1 year</li></ul>
Leadership Structure	<ul style="list-style-type: none"><li>• Each Ministry Team would have a Team Leader connected with a staff member and a council representative. The staff member's goal is to help guide the Team Leader. The council representative's overall goal is to report to the council the status of each Ministry Team</li><li>• Each Ministry Team will have at least 3 additional team members.</li><li>• Each Ministry Team will meet at least 4 times/year with their assigned staff member &amp; council liaison</li></ul>

Overview of Job Responsibilities	<ul style="list-style-type: none"> <li>• Staff member <ul style="list-style-type: none"> <li>• Leadership training</li> <li>• Team building/recruiting</li> <li>• Accountability</li> <li>• Facilitate team restructuring</li> <li>• Encouragement</li> </ul> </li> <li>• Council Representative <ul style="list-style-type: none"> <li>• Report to council on activities and issues</li> <li>• Accountability</li> <li>• Encouragement</li> </ul> </li> <li>• Team Leader <ul style="list-style-type: none"> <li>• Recruitment &amp; management of team</li> <li>• Set SMART goals</li> <li>• Completion of SMART goals</li> <li>• Schedule &amp; facilitate meetings</li> <li>• Accountability</li> <li>• Encouragement</li> </ul> </li> </ul>
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### Committee Updates

New Member	Nothing to report -J Nelson
Stewardship	Nothing to report -JNelson
Children & Youth	<ul style="list-style-type: none"> <li>• Children's Ministry Retreat/Planning for 2014</li> <li>• Youth are providing meal for annual congregational meeting on January 26, 2014</li> <li>• Student Ministry Family Outing-Tulsa Oilers Hockey game January 11, 2014 ~ 40 attended -D Merkle &amp; M Werner</li> </ul>
Media	Presentation made to Men in Mission Group -J Toschik
Service & Endowment	\$9000 collected for Christmas Eve offering. Half went to Music Ministry & the other half given to Parent Child Center. -S Camp
Strategic Planning	Nothing to report -Pastor Fox
Community Awareness	Meeting January 16, 2014 -Pastor Fox
Small Group	Nothing to report -D Merkle

Property	<ul style="list-style-type: none"> <li>• Security cameras installed with a total of 3 zones</li> <li>• Auto activation when last person leaves</li> <li>• Staff to be trained on equipment</li> </ul> <p style="text-align: right;">-S Camp</p>
Personnel	<ul style="list-style-type: none"> <li>• Rhonda Falkenstein resigned</li> <li>• Steve Camp to take responsibility for worship assistant scheduling &amp; volunteers that assist</li> <li>• Liz Poulter will begin tracking bulletin sign-ups</li> </ul> <p style="text-align: right;">-S Camp</p>
Music	Nothing to report <span style="float: right;">-D Klaasen</span>
Vital Aging Ministry	<ul style="list-style-type: none"> <li>• Adopted mission statement at December 4, 2013 meeting</li> <li>• Plan to review completed assessment at next meeting</li> </ul> <p style="text-align: right;">-J Nelson</p>

### Old Business

Nominating Committee Report	<p>Motion made to approve by Dan Klaasen &amp; seconded by Keith Kelly. Nominating Committee Report was unanimously approved</p> <p style="text-align: right;">-M Werner</p>
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### New Business

2014 Synod Assembly	<ul style="list-style-type: none"> <li>• May 2-4 Doubletree Hotel Tulsa, OK</li> <li>• Looking for 2 more representatives to attend</li> </ul> <p style="text-align: right;">-Pastor Fox</p>
World Mission Week Guyana Project September 7, 2014	<ul style="list-style-type: none"> <li>• No construction or medical mission</li> <li>• Focus is on music</li> </ul> <p style="text-align: right;">-Pastor Fox</p>
Pastor Janai 2014 Budget	<ul style="list-style-type: none"> <li>• Finance Committee recommends increasing 2014 budget by \$3500</li> <li>• These additional funds will be used for outreach for family &amp; young adult ministry</li> <li>• Motion made to approve by Peyton Neilson &amp; seconded by Megan Cordle</li> <li>• Unanimously approved</li> </ul> <p style="text-align: right;">- Steve Camp</p>

Clergy Housing Resolution for 2014	<ul style="list-style-type: none"> <li>Total compensation for Pastor Fox during calendar year 2014 by FLC, \$25,000 be designated as allowance for housing, utilities, &amp; furnishings within the meaning of those terms as used in Section 107 of the IRS Code of 1986</li> <li>Total compensation for Pastor Robinson during calendar year 2014 by FLC, \$12,000 be designated as allowance for housing, utilities, &amp; furnishings within the meaning of those terms as used in Section 107 of the IRS Code of 1986</li> <li>Motion was made to approve by Peyton Neilson &amp; seconded by Meagan Cordle.</li> <li>Unanimously approved</li> </ul>
Informational Meetings for Annual Meeting	<ul style="list-style-type: none"> <li>Scheduled for January 19, 2014 at 10:15</li> <li>Council members requested to attend</li> </ul> <p style="text-align: right;">-Gary Swartzlander</p>
Annual Meeting	<ul style="list-style-type: none"> <li>Scheduled for January 26, 2014 at 12:15</li> <li>Highlight program accomplishments</li> </ul> <p style="text-align: right;">-Gary Swartzlander</p>
Proposed New Ministry Team Structure	<ul style="list-style-type: none"> <li>Discussion re proposal</li> <li>Pastor Fox to review proposal &amp; add to it if necessary</li> <li>Will address further at next council meeting</li> </ul> <p style="text-align: right;">-Gary Swartzlander</p>

### Treasurer's Report

December & Year End Report	<ul style="list-style-type: none"> <li>End of December giving \$874, 534</li> <li>\$9600 short on expenses for 2013</li> <li>Christmas Eve offering ~\$9000 half to go to music offering and half to go to Parent Child Center</li> <li>5.5% to benevolence</li> </ul> <p style="text-align: right;">-Steve Camp</p>
Action Plan to Reach Budget Goals	<ul style="list-style-type: none"> <li>Increase communication with congregation re budgetary needs</li> <li>Proposed new ministry team structure has potential to increase leadership opportunities/participation</li> </ul> <p style="text-align: right;">-Gary Swartzlander</p>

### Adjournment

Meeting was adjourned. The next general meeting will be on February 11, 2014 at 6:00pm. Jann Nelson to provide meal & devotion.

Minutes submitted by: D Merkle