

# FLC Council Meeting Agenda Minutes

Tuesday, February 11

6:00 PM

## Attendees

**Council Members Present:** Brent Cottrell, Keith Kelly, Dan Klaassen, Donna Merkle, Jann Nelson, Kent Shoemaker, Gary Sims, Gary Swartzlander

**Absent:** Shannon Fenner

**Others Present:** Steve Camp, Pastor Alan Fox, Pastor Janai Robinson, Jannice Wiebe

## Opening Devotion

Jann Nelson

## Opening

Meeting was called to order at 6:10 pm on Tuesday, February 11, 2014 by Gary Swartzlander

## Approval of Minutes

The minutes of the January 14, 2014 meeting was unanimously approved

## Approval of Agenda

The February 11, 2014 agenda was unanimously approved with additions of Retreat Dates, Lutheran Leadership, Action Plan to Meet Budget Goals.

## Guest Report: Job Descriptions-Jannice Weibe

New Staff Job Descriptions	<ul style="list-style-type: none"><li>• Asked by Strategic Planning Committee to review job descriptions, accountability, performance evaluations, provide support</li><li>• Presentation of staff job descriptions</li><li>• Council instructed to email Jannice Wiebe with comments by Sunday February 16, 2014</li></ul>
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## Committee Updates

New Member	<ul style="list-style-type: none"><li>• Nothing to report</li></ul> -J Nelson
Stewardship	<ul style="list-style-type: none"><li>• Stewardship viewed as yearlong effort</li><li>• "Dollars Touching Lives"</li><li>• Rocky Kollmeyer working with Pastor Fox</li></ul> -JNelson

Children & Youth	<ul style="list-style-type: none"> <li>• Successful fundraiser preparing/serving meal at Annual Congregational Meeting</li> <li>• Faith Stepping Stone for 7<sup>th</sup> graders on February 2, 2014</li> <li>• Mystery Dinner fundraiser scheduled February 15, 2014 -D Merkle</li> </ul>
Media	<ul style="list-style-type: none"> <li>• Shawnee Ramp Project slides added to YouTube -Pastor Fox</li> </ul>
Service & Endowment	<ul style="list-style-type: none"> <li>• Jeff Stoermer planning first meeting for endowment -S Camp</li> </ul>
Strategic Planning	<ul style="list-style-type: none"> <li>• Committee reviewed new staff job descriptions &amp; Ministry Team restructuring</li> <li>• Ministry Team Leadership Training scheduled March 1, 2014 -Pastor Fox</li> </ul>
Community Awareness	<ul style="list-style-type: none"> <li>• Nothing to report -Pastor Fox</li> </ul>
Small Group	<ul style="list-style-type: none"> <li>• Met with 1 small group, working on covenants, incorporating service project</li> <li>• Trying to form new small group</li> <li>• Young adult small group to meet at Pastor Robinson's home on February 21, 2014 -Pastor Robinson</li> </ul>
Property	<ul style="list-style-type: none"> <li>• Combustion motor repaired</li> <li>• Security system up &amp; functioning -S Camp</li> </ul>
Personnel	<ul style="list-style-type: none"> <li>• No plans to fill open position until job description is finalized -S Camp</li> </ul>
Music	<ul style="list-style-type: none"> <li>• Preparations underway for Lent &amp; Easter -D Klaassen</li> </ul>
Vital Aging Ministry	<ul style="list-style-type: none"> <li>• Committee met &amp; prioritized needs assessment</li> <li>• Information session by the Alzheimer's Association scheduled regarding wills &amp; advanced directives -J Nelson</li> </ul>

## Old Business

Proposed New Ministry Team Structure	<ul style="list-style-type: none"> <li>• Discussion among council members</li> <li>• Council member unanimously approved with amendment that all aspects of FLC are included -Pastor Fox</li> </ul>
Outreach Ministry	<ul style="list-style-type: none"> <li>• Nothing to report -Pastor Robinson</li> </ul>

## New Business

Installation of New Council Members & Ministry Team Leaders	<ul style="list-style-type: none"> <li>● Scheduled March 2, 2014</li> <li>● Installation to occur at all services</li> </ul> <p style="text-align: right;">-Pastor Fox</p>
Lessons Learned from Annual Meeting	<ul style="list-style-type: none"> <li>● Improve explanation/slides</li> <li>● Possibility of have mid-year informational meeting</li> </ul> <p style="text-align: right;">-Council Members</p>
At Large Members from Synod Council	<ul style="list-style-type: none"> <li>● Pastor Robinson requesting questions/issues/concerns/ideas for Synod Council to discuss             <ul style="list-style-type: none"> <li>○ Ministry Team restructuring</li> <li>○ Marketing of the ELCA</li> <li>○ What is being done to help congregations grow?</li> <li>○ Assistance with helping congregations in conflict</li> </ul> </li> </ul> <p style="text-align: right;">-Pastor Robinson</p>

## Treasurer's Report

January 2014	<ul style="list-style-type: none"> <li>● Report reviewed</li> <li>● 3 payrolls in month of January 2014</li> <li>● Conclusion of old campaign will supplement mortgage until exhausted</li> <li>● Presentation of Steve Funk for Treasurer             <ul style="list-style-type: none"> <li>○ Council unanimously approved</li> </ul> </li> <li>● Request by Gary Swartzlander for additional check signers (Vice President of Council –Dan Klaassen &amp; Secretary of Council-Donna Merkle) as currently only one person is available for signing. No opposition noted</li> </ul> <p style="text-align: right;">-Steve Camp</p>
Action Plan to Reach Budget Goals	<ul style="list-style-type: none"> <li>● Ministry Team restructuring</li> <li>● Yearlong stewardship emphasis</li> </ul> <p style="text-align: right;">-Gary Swartzlander</p>

## Adjournment

Meeting was adjourned. The next general meeting will be on March 11, 2014 at 6:00pm. Gary Swartzlander to provide meal & devotion.

Minutes submitted by: DMerkle