



October 7, 2017 9 am-5 pm
Main Street Fall Fest 2017
Vendor Application

OFFICE USE ONLY
Received by _____ Date _____
Amount _____ Ck # _____
Receipt # _____
Credit Card Batch # _____

Business or Group Name: _____
Sales Tax Permit #: _____
Contact Name: _____
Mailing Address: _____
City/State/Zip: _____
Contact Email: _____
Phone: _____
Website/Facebook: _____

Booths measure 12 X 12 feet and are \$75.00 each with a 2 booth maximum per vendor. ENDCAP BOOTHS are \$125.00 each, available on limited basis & filled on first come first served basis. No guarantees are made for placement but requests are filled when possible.

NO REFUNDS ARE GIVEN FOR VENDOR FEES.

SELECT ONE OR MORE BOXES BELOW

- ___ Arts & Crafts: sale of arts and crafts
___ Non-Profit Organization: distribution of information
___ Entertainment: games or activities ___ a fee is charged ___ no fee is charged
___ Retail: goods for resale - no crafts
___ For Profit business: distribute information

Description of booth and items sold _____

Returning Vendor ___ Request same spot ___
Mark 1st & 2nd choice of requested block (below)
___ 300 ___ 400 ___ 500 ___ 600 ___ 700 block of Main St.
Blocks of Main Street: 300 - Car Show & Heritage Park,
400 - Rialto Theater area, 500 - CJ's & Kaboodles,
600 - Demo area to Watsons, 700 -Kid's activities area .

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Booth Assignment _____
Sent Confirmation _____
Notes _____

Number of Booths Requested: _____ @ \$ 75.00 each (2 booth maximum)

Booth Fee Enclosed: _____ Number of Booths X \$75.00

Electrical Service Requested: _____ \$25.00 each (limited availability)

Endcap Booths _____ \$125.00 (VERY limited availability)

Late Fee: _____ \$25.00 If received after September 1, 2017

Total Enclosed: _____ NO REFUNDS MADE FOR VENDOR FEES

Payment Information:

_____ Check/MO # _____

_____ Credit Card (MC, AE, Visa) # _____ Exp. Date (mm/yy) _____

Billing Zip Code: _____ Security Code on Back: _____

Cardholder Signature: _____

- Application MUST BE SIGNED to be considered complete and initialed where noted.
- **VENDORS ARE REQUIRED TO COLLECT AND REMIT STATE AND LOCAL SALES TAX. A copy of your sales tax permit must be submitted with your application. Please contact the Texas State Comptroller's office for assistance 1-800-252-5555 or you may apply online at www.window.state.tx.us/taxpermit.**
- Denison Fall Fest reserves the right for approval of all items and the rights to cancel a booth exhibit, require alteration and or removal of any merchandise, product or activity from the festival which in our sole discretion is deemed detrimental to or inconsistent with the quality of the event. Denison Fall Fest will not be responsible for any vendor costs incurred due to this situation: no refund will be given.
- No refunds will be given for vendor fees.
- Booths will be assigned at the discretion of the committee; requests for specific location will be considered on a FIRST COME, FIRST SERVED BASIS, where feasible.
- Sponsoring organizations shall not be held liable to vendors for any damage, loss, or injury arising from any condition existent at the event, or any act, omission or neglect by another vendor, volunteer, visitor, or employee at any time before, during, or after the event. Each vendor is expected to cover his/her own insurance needs.
- GUNS ARE NOT ALLOWED TO BE SOLD AT THE FESTIVAL.
- Knives are to be displayed ONLY UNDER SECURE GLASS & NOT TO BE SOLD TO MINORS.
- Your booth assignment will be emailed to your provided active email address on September 25th– Applications without email will be sent booth assignments by regular mail on same date.

- Vendors may begin setting up their booths at 6:00 am on Saturday, October 7, 2017
- All vehicles must travel west down Main Street and must be off of the street by 8:00 am.
- No unloading assistance is available. Be prepared to move your goods with a dolly.
- Be aware of your surroundings - Cars must be able to get by you during setup.
- YOU ARE NOT PERMITTED TO BLOCK THE STREET FOR ANY LENGTH OF TIME.
- Park your vehicle in parking space to unload not next to your booth space.
- Please move your vehicle after your have unloaded as there are many vendors setting up.
- Vendors must provide chairs, tables, canopies, electricity cords (100 FEET).
- Spaces are assigned to avoid similar booth duplication.
- All decisions on placement are final and at the discretion of the Denison Chamber.
- Vendors are required to clean their area following the event.
- CANOPIES ARE MANDATORY. NOTE: Any color is acceptable & MUST BE WEIGHTED DOWN.
- No stakes will be permitted. Your booth will attract more visits if it looks inviting and open.
- VEHICLE TRAFFIC IS PROHIBITED ON FESTIVAL STREETS DURING THE FESTIVAL HOURS.
- YOU WILL BE TICKETED IF DRIVING ON STREET BEFORE THE STREET IS OPENED TO TRAFFIC.

FALL FESTIVAL WILL TAKE PLACE RAIN OR SHINE. NO REFUNDS FOR INCLEMENT WEATHER.

VENDORS MAY NOT DISMANTLE BOOTHS PRIOR TO CLOSING OF FESTIVAL AT 5:00 PM.

VENDORS BREAKING DOWN EARLY WILL NOT BE INVITED BACK TO DENISON FALL FEST.

I have read and agree to the rules of participation of Denison Fall Fest 2017.

Vendor Signature

Date

Please submit application and payment to: Denison Chamber of Commerce
Denison Fall Fest 2017
P. O. Box 325
Denison, TX 75021-0325

Fax application & payment information to: 903.465.8443

More information: Please send email to information@denisontexas.us
or call 903.465.1551

Thank you for participating in the Denison Fall Fest 2017!