

**2017 Clayton Harvest Festival
FOOD TRUCK RODEO APPLICATION**

Date: September 16, 2017

Application Deadline: August 7, 2017

FOOD VENDOR FEES

DAYS:

September 16 Food Truck Rodeo
Set up: 5:00 p.m.
Serving: 6:00-10:30 p.m.

FEE:

\$250.00

Please provide all information requested. Incomplete applications will not be processed.

Date of Application: _____

Business Name: _____ Contact Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Daytime Phone: () _____ Evening Phone: () _____

Email: _____ Website: _____

Description of food/drink to be sold (please be specific and include your FULL menu)

EQUIPMENT INFORMATION:

Size of Truck: _____ Power Requirements: _____

Serving Windows: Limited/One Side (list side): _____ Two Sided Serving: _____

ELECTRICAL NEEDS: (Please read carefully)

Please indicate any/all type of electrical hookup needed (if any) above. (Electrical will be limited and on a first come first served basis). Upon load in if your electrical requirements exceed what is available you will be responsible for supplying your own power. **NO EXCEPTIONS!**

Signature of Vendor: _____



ADVOCATE • COLLABORATE • INNOVATE

Clayton Chamber of Commerce
301 E. Main St, Clayton, NC 27520
Phone: 919-553-6352
Contact: Hannah Pellas, hannah@claytonchamber.com

TYPE OF PAYMENT:

Check _____ Card _____ M.O. _____

***** NO CASH PAYMENTS ACCEPTED**

Credit Card Payment Information

VISA MASTERCARD DISCOVER

Card #: _____

Exp. Date: _____ V-Code: _____

Zip Code: _____

Signature: _____

2017 Clayton Harvest Festival – Food Vendor Rules & Regulations

Food Vendor Rules & Regulations have changed. Please read carefully!

Application: The deadline for all Food Vendor applications is August 7, 2017. Applications postmarked after August 7, 2017 will not be accepted. Fees are non-refundable. Should you have any questions, please contact the Chamber at (919) 553-6352. Your participation is greatly appreciated. Funds raised by the Clayton Harvest Festival are reinvested into the community.

NOTE: The festival will be on the scheduled day regardless of the weather. As the Clayton Harvest Festival is a non-profit event, with revenues being used to cover event costs, **fees are non-refundable.**

Menus: ALL Food Vendors are required to submit a menu with their applications.

Food Vendor Participants: Only those vendors who complete their Food Vendor applications and have fees paid **in full** will receive approval to participate in the 2017 Clayton Harvest Festival. Anyone submitting an incomplete application will have it returned to them. A few days before the festival, you will receive your location as well as what time you will need to arrive for load-in. You will be responsible for sending any necessary documents to the Johnston County Health Department.

Food Truck Rodeo Hours: The 2017 Clayton Harvest Festival Food Truck Rodeo will operate from 6:00 until 10:30 p.m. on Saturday, September 16. Vendor set up will begin at 5:00 p.m. and no earlier. Clean-up must be completed by 11:15 p.m. that same night. All food vendors will be required to be open during our Food Truck Rodeo hours at their assigned locations. Food Vendors will NOT be allowed to close their booths prior to the end of festival hours at their assigned locations. This rule applies to EVERY FOOD VENDOR.

Important: ICE IS NOT PROVIDED. WASTE WATER NEEDS TO BE SELF CONTAINED.

Arrival & Load-In: Once your Food Vendor application is received and approved, based on what location you are assigned, you will receive a letter with complete instructions on arrival time and load-in. Once you review this letter, do not hesitate to contact the office with any questions.

Leave No Trace Policy: As a vendor, you are responsible for cleaning up after yourself and throwing away your own trash. Please prepare accordingly. If any “trace” is found (i.e. trash, paper, stickers, goodie bags, etc.) from a vendor booth after the festival, that vendor will be unable to participate in future festivals.

Safety & Vendor Conduct: Festival Safety is critical to all of us! It is important that we all work together to have a SAFE and fun Harvest Festival. It is the desire of the Clayton Harvest Festival committee and Clayton Chamber of Commerce for all festival vendors and participants to have an enjoyable day. All vendors are expected to conduct themselves in a professional and courteous manner when interacting with festival goers, fellow vendors, and festival organizers. Vendors failing to follow this rule will be asked to shut down booth operations and will be escorted out of the festival area.

RELEASE: The Clayton Chamber of Commerce and the Clayton Harvest Festival Committee are not liable for damages, injury or loss to any person or goods from any cause whatsoever. The Clayton Chamber of Commerce and the Clayton Harvest Festival Committee cannot be held responsible for any claims of damage, injury or loss arising out of or in connection with use of space or grounds in the festival. The Clayton Chamber of Commerce and the Clayton Harvest Festival Committee reserve the right to approve all products and materials including food and will limit the number of types of vendor offerings at the festival. **All decisions of the Committee will be final.**

My Signature verifies that I have read and understand this agreement of participation. This agreement is considered binding once signed by the Vendor applicant. I understand that my fees are non-refundable. (Make a copy of this signed document for your records)

Print Name: _____

Signature: _____ Date: _____