

QUALITY SYSTEM

ALLIANCE MACHINE INC.

JOB DESCRIPTION AND SPECIFICATION

Employee Name: _____		PERMANENT
Position: <u>SET UP MACHINIST</u>		TEMPORARY
Hire Date: _____	Reports To: <u>PRODUCTION MANAGER</u>	SUB-CONTRACTED

- A Set up Machinist must possess the ability to perform the following:**
- Acts as a Set up person/ Operator as needed in assigned area.
 - Edits CNC programs as required to meet quality and production standards.
 - Documents actions and changes to insure processes are stable for future runs.
 - Trains Operators in the inspection and operation of assigned tasks.
 - Interacts well with all members of the team.
 - Keeps supervisor informed as needed and required.
 - Ability to interpret travelers, engineering specs, drawings, blueprints and a working knowledge of GD&T.
 - Possess an understanding of ISO 9001:2000, AS9100 requirements.
 - Possess a clear understand of Alliance Machine's core values.
 - Keeps assigned work area clean and organized to company standards.
 - Does work as apparent or assigned.

Specified Requirements Acknowledgment:
 Alliance Machine INC. acknowledges this employee meets the minimum qualifications for this position, and is pre-qualified to perform:

Equipment Operations	<input type="checkbox"/>	Blue Print interpretation	<input type="checkbox"/>	Test & Inspections	<input type="checkbox"/>
Basic Computer Operations (MS Office)	<input type="checkbox"/>	Manipulate Solidworks	<input type="checkbox"/>	Manipulate GibbsCAM	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>

Minimum Qualification and Experience Requirement:
 The minimum qualifications and experience demonstrated and/or achieved which qualify for XXXX
3-5 years of machining and set up experience.

Date	Course or Skill Acquired	Trained By	Certificate or Qualifications

I have received full instruction on the scope and nature of this job description and fully understand my position responsibilities and accept this responsibility and full authority as prescribed.

Employee Acknowledgement:

Employee Name	Employee Signature	Date
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TEMP-0309 REV –
 APPROVED BY: HAROLD KLUGE
 TITLE: QUALITY MANAGER
 DATE: 9/18/16