

Acceptance Instructions

Thank you for your decision to attend Alaska Business Week this summer from July 15-22 at Alaska Pacific University in Anchorage, Alaska. This document will let you know the next steps to preparing for a great week!

1. Please complete and submit the following forms within **two weeks** after receiving these instructions:
 - Form 1-** Medical Information and Photo Release Form (Online or PDF)
 - Form 2-** Code of Conduct (Online or PDF)
 - Form 3-** Transportation (Online or PDF)
 - Form 4-** College Credit (PDF)

*These forms are to be completed with your parent/guardian(s). You can use either the online or PDF version. Both can be found at www.alaskachamber.com/ABW. If you chose not to submit your forms online you are welcome to email or mail the forms to Alaska Business Week.
2. Please download these documents from www.alaskachamber.com/ABW with information to help you prepare for a successful week:
 - Student Instructions
 - Packing Checklist/ Suggested Items to Bring
3. Information with directions to the campus and last minute instructions will be emailed to you two weeks before the program. If you have any questions prior to then please feel free to contact the Program Director.
4. To ensure you continue to receive emails please add nschuh@alaskachamber.com to your address book.
5. If for any reason you are unable to attend the program, please let us know as soon as possible so we can fill your slot with another student. Cancellations must be made by phone or email by Friday, June 23. A processing fee of \$25 will be deducted from your refund. No refunds will be given after Friday, June 23.

See you at Alaska Business Week!