

STUDENT REGISTRATION / INFORMATION FORM

SUNDAY BALLET CLASSES for the Jewish Community

One Form per student please

Student's LAST Name: _____ FIRST _____

Student's Birth Date: Month ____ Day ____ Year ____ Age: ____

Parent's Last Name: _____ First Name: _____

Parent's Last Name: _____ First Name: _____

Address: Street _____ City _____ Zip _____

Email : _____

Phone: _____ Cell: _____

Emergency Contact: Name _____ Relation: _____

Phone: _____ Cell: _____

How did you hear about us? Internet Starlight Website Friend Drive by Other: _____

Date Registered D/M/Y _____ Date Starting Classes D/M/Y _____

1. Day _____ Time _____ Style: _____ Teacher _____

Any medical concerns? NO ___ YES, please explain: _____

Has your child danced with STARLIGHT before? No ___ Yes ___ How many years? _____

Does your child have any dance experience? No ___ Yes ___ How many years? _____

Are you registering more than one child for this dance season? No ___ Yes ___

AUTOMATIC PAYMENT CONSENT FORM

BY CREDIT CARD:

Visa _____ Master Card _____ Discover _____

Credit Card Number: _____

Expiration Date: _____ Security Code: _____

Card Holder's Name: _____

Card Holder's Address if different than above:

Street: _____ City: _____ State: _____ Zip: _____

PLEASE FILL OUT THE LOWER PORTION AT THE STUDIO

I, _____ authorize Starlight Dance Center to charge my Credit Card the amount of

\$ _____ on the first day of each month starting _____ and ending May 1.

My first month tuition fee of \$ _____ Plus \$ _____ Registration Fee will be charged on _____

I agree to give Starlight's office one month in advance written notice from the first of the month to discontinue these charges. I understand the school policies on the back of this page and agree to abide by them. _____ Initl.

A \$ 10 FEE WILL BE CHARGED FOR ALL DECLINED EFT (ELECTRONIC FUND TRANSFERS) AND CREDIT CARD CHARGES DUE TO INSUFFICIENT FUNDS< CHANGE IN CARD NUMBERS ETC. IT IS YOUR RESPONSIBILITY TO INFORM THE STUDIO OF ANY CHANGES AHEAD OF TIME.

Signature

Date

Policies and Procedures for Sunday classes

Registration: A non-refundable fee of \$ 25 per student is required annually at time of registration.

(Not applicable for existing students who registered in the Priority registration period.)

Payment of Fees: Tuition must be paid by automatic debit or automatic credit card payment. Tuition will be charged to your credit card on the 1st of each month. The first month is non-refundable. Payments are not accepted for in-person payment on a monthly basis. Payment must be made by pre-authorized automatic monthly payment. All charges will appear on your credit card statement from Starlight dance.

Withdrawals and Refunds: There is a two-month minimum for all lessons. One month notice from the first of the month is required to discontinue classes. Withdrawals must be done at the school office and not with the teacher. Withdrawal must occur within the first 7 days of the month to go in effect the following billing cycle. No withdrawals will be accepted after March 1st. To withdraw from classes a parent must:

1. Inform school administration in person, and
2. Complete and sign a withdrawal-form provided by the school office.

All automatic credit card charges will stop if withdrawal was made in the first 7 days of the month.

Starlight Dance Center reserves the right to terminate classes to any student without notice. In such a case a refund for unused classes will be given.

Extreme Weather or Unexpected Interruption of Classes: If the school must cancel classes due to extreme weather or events beyond our control such as power outage, the missed classes will be added on to the end of the teaching year. No refunds due to these reasons will be given.

Substitutions: The school reserves the right to provide a substitute teacher if the regular scheduled teacher is ill or otherwise unable to teach class. If a teacher is ill and the school cannot arrange a substitute, any missed classes will be made up.

Make-up classes: Absolutely **NO** make-up lessons will be given for students missing classes unless absence is due to serious illness and 24 hour notice has been given to the school office.

NO refunds are given for missed classes. (School activities such as band troops, ski trips, sports games, going to the mall, vacations etc. do not qualify for make-up classes.)

Dress Code: Required dancewear and dance shoes must be worn to all classes. Students are not permitted to wear jeans and for safety dancers are not permitted to wear jewelry. Only the proper footwear is permitted. NO UGGS, SANDALS etc. Long hair must be tied back. Chewing gum is absolutely not permitted on school premises.

Parent's Responsibility to be Aware of Dates and Events: It is the responsibility of the parent to be aware of all school activities, such as -Bring a Friend week- Parent viewing days-Recitals – Photo shoots etc. extra classes - dates when the school is open or closed. Starlight will post all updates on the StarlightDanceUSA.com website as well as sending notices home with the student. It is the responsibility of the parent to inform the school of any address or telephone number change.

Care of students: The school is not responsible for providing before or after class care for students. Parents with students under the age of 5 are to remain in the school during class.

Students are not to be left at the school for excessive time before or after class.

Injuries: Parents, legal guardians of minor students and adult students waive the right to any legal action for any injury sustained on school property resulting from normal dance activity or any other activity conducted by the student before, during or after class.

Initial: _____ Date: _____